

## **MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL HELD AT THE TOWN HALL, PEMBROKE, ON THURSDAY 12th MARCH 2020**

---

### **Present:**

### **Councillors:**

G Jones (Mayor)  
L Asman (Deputy Mayor), C Collins, A Brinn  
D Evans, R Blackburn, M Phillips, D Bush  
K Nicholas, A Cooke, J Grimes

### **In attendance:**

Suzie Thomas (Town Clerk)  
Jayne Howes (Assistant Town Clerk)

---

Guest Speaker, Mr Barry John MBE, attended the meeting and gave Council a presentation on what the VE Gallery had already achieved. He also gave an update of the progress made and how they help the Veterans in the Community. Mr John explained how the organisation also focuses on helping people with Alzheimer's and Dementia and their carers. The VE Gallery also endeavours to aid the physically and mentally impaired, including individuals suffering with anxiety, depression and on the Autism Spectrum He is also working with schools, colleges, NHS placements and many more bodies. The floor was then opened up for questions and after a discussion the Mayor thanked Mr John for a very informative presentation.

### **190. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST**

Councillors L Brown, J Nutting, A Carey

### **191. QUESTIONS AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC**

Members of the public were present, but no questions were put forward.

### **192. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 13th FEBRUARY 2020**

The minutes of 13th February 2020 were accepted as an accurate record; they were moved by Councillor Nicholas and seconded by Councillor Cooke.

### **193. MATTERS ARISING FROM THE MINUTES**

#### **a) Date confirmed for George Lewis Memorial**

The Clerk informed Council that the date of Thursday 9th April at 7.00pm had been confirmed with Mrs Lewis and her family, and invitations had been sent out.

**194. PLANNING APPLICATIONS RECEIVED**

**19/1120/PA**

**Proposal:** Single storey kitchen extension

**Site Address:** 20 Holyland Drive, Pembroke, SA71 4BG

**Council would support this application**

**19/1110/PA**

**Proposal:** Proposed alterations and extensions and attic conversion and new workshop

**Site Address:** 27 Upper Lamphey Road, Pembroke, SA71 5JL

**Council would support this application**

**19/1015/PA**

**Proposal:** Proposed pair of semi-detached bungalows, including access road improvements

**Site Address:** Land opposite No 5 Woodside Grove, Pembroke

**Council would object to the application due to over development, and also the applicant neither owns nor controls the land within the identified application boundary (certificate D). As said the road improvements proposed are incapable of implementation without the consent of the landowner(s) who the applicant states are unknown**

**19/1036/PA**

**Proposal:** Erection of a bat house

**Site Address:** Richmond, 7 Castle Terrace, Pembroke, SA71 4LA

**Council would support this application.**

**195. PLANNING APPLICATIONS DETERMINED**

**19/0902/AD**

**Proposal:** 1 x Non illuminated fascia sign 'A', 1 x externally illuminated traditional projection sign 'B'

**Decision:** **Conditionally Approved**

**The above was noted by Council**

**196. LICENSING**

None Received

## 197. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT

To approve the list of payments

235	HMRC	Tax/NI	800.00
236	Total Tech Ltd	Telephone/Broadband	66.00
237	Wages	Week ending 10/2/2020	569.46
238	Halsted DIY	Bow saw, blades, masks, scraper	21.80
239	Infinity Document Solutions	Photocopies	71.40
240	Wages	Week ending 17/2/2020	569.66
241	Touring Pantos	Deposit for Panto on 9/1/2021	100.00
242	Wages	Week ending 24/2/2020	569.66
243	Co-op/Aldi (Rose)	Cleaning materials/bulbs/milk	28.43
244	Robinson Retail (Suzie)	Teabags/coffee/milk/biscuits	15.34
245	Pembroke Chamber of Trade	2 full page advert in Visit Pembroke Town Guide 2020	160.00
246	Wages	Month ending 27/2/2020	2595.67
247	Carmarthenshire County Council	Pension	1124.62

**The accounts were agreed unanimously and approved by Councillor Brinn and seconded by Councillor Cooke.**

## 198. CORRESPONDENCE RECEIVED

Correspondence has been received from a member of the public in England enquiring why the website is in English and only translated to Welsh via Google Translate.

The Clerk informed Council that she had spoken to the Compliance Officer at the Welsh Language Commissioner which confirmed the following:

Pembroke Town Council's Welsh Language Scheme was approved in 2009. The Council has a statutory duty to implement the scheme. However, the scheme does not include a clause to include Welsh on the website. The Council is therefore not in breach of its Welsh Language Scheme.

Following a conversation it was resolved to reply to the gentlemen informing him of the above.

## 199. MAYORAL APPOINTMENTS

14.2.20 Unveiling Chartered Lifeboat West Wales Maritime Heritage Society

**The above was noted by Council.**

## **200. AGENDA ITEMS**

### **201. MOTION TO RECALL DECISION MADE AT THE MEETING OF 13TH FEBRUARY 2020 (COUNCILLOR JONES)**

Councillor Jones informed Council that he had received written requests from 8 Councillors for a motion for a rescission to recall the resolution made at the meeting of Council on 13th February 2020 as per our Standing Orders (point 32). He then proposed that the picture of ex Councillor David Boswell as Mayor stay down and be destroyed, which was seconded by Councillor Nicholas and after a vote taking place with all in favour, it was resolved that the picture stays down and is destroyed.

### **202. UPDATE FROM COUNTY COUNCILLORS**

Councillor Brinn gave Council a written report of what he had been doing in his respective ward.

### **203. USE OF SOCIAL MEDIA (COUNCILLOR BLACKBURN)**

Councillor Blackburn gave Council a written copy of the law surrounding the use of Social Media and commented that she would question the motifs of anyone that wanted to prolong the situation.

### **204. EASTEND ROUNDABOUT (COUNCILLOR COLLINS)**

Councillor Collins informed Council that he still had great concerns regarding the Roundabout at Eastend Square. Even though he had attended several meetings with Mr Darren Thomas of Pembrokeshire County Council, regarding the issues; he stated that in his opinion, unless traffic lights were placed at the roundabout, someone was going to be killed, as drivers were still not adhering to the roundabout. He himself had several near misses in the last couple of months. Following a lengthy discussion it was resolved to write to Pembrokeshire County Council to discuss this issue again.

### **205. CONDITION OF SOME BUILDINGS IN MAIN STREET, PEMBROKE (COUNCILLOR PHILLIPS)**

Councillor Phillips informed Council that in her opinion, Pembroke Main Street was in a disgusting state; with dirty pavements and some of the properties in need of attention. She proposed that a letter be sent out to all businesses in the Main Street asking if they all did their bit, i.e. sweeping their front, cleaning their windows and painting their properties, then the Main Street would look better. Councillor Grimes said that a lot of the shop owners were only tenants and could not paint etc. Seconded by Councillor Asman, it was resolved that a letter be sent out to the

Chamber of Trade and businesses direct to see if everyone could do their bit in cleaning up the Street.

**206. ARMED FORCES DAY AND VE DAY/ VJ DAY (TOWN CLERK)**

The Clerk informed Council that this year it was Pembroke's turn to host Armed Forces Day, but unfortunately, Pembroke Castle already had a booking which could not be changed. She enquired with Council as to whether for this year only, to hold it down in the Garrison Chapel, in Pembroke Dock, this was agreed. She also informed Council that there were 3 events being held in Pembroke Dock for VJ Day and rather than holding another event, it was agreed to work with Pembroke Dock Town Council jointly.

**207. TOWN COUNCIL RECEPTION OFFICE/ROOF TO TOWN HALL (TOWN CLERK)**

The Clerk informed Council that she was enquiring about the possibility of replacing the Reception Hatch at the Town Hall. She suggested making it a fixed pane of glass and would come back to Council with estimates. She also informed Council that scaffolding would be erected shortly to inspect the Town Hall roof to be able to get a quotation to fix the leak which was destroying the ceiling.

**208. TRAFFIC ISSUES RELATING TO THE B4319 ON ST DANIEL'S HILL AND OTHER RELATING ISSUES (COUNCILLOR BRINN)**

Councillor Brinn informed Council that he had received concerns from residents regarding the speed on the B4319 at St Daniels Hill. He already had Pembrokeshire County Council to conduct a speed survey on the road last year and the police had also been checking the speed of vehicles. Following a discussion, he proposed that the Council write to Pembrokeshire County Council asking them to reduce the speed limit from 40mph to 30mph and for the speed reminder notices to be replaced on the road. He also had received concerns of the speed of tankers from various refineries coming in and out of Pembroke. Therefore, he would also like to engage in a meeting with the Local Neighbouring Policing Team to discuss ways of getting educational messages to the main employments sources of Valero Refinery and Pembroke Power Station; with a view to changing driver behaviour on the road between Pembroke and Rhoscrowther. Councillor Nicholas amended the proposal that we also write to the local Inspector of Dyfed Powys Police to attend a meeting to discuss the issues when possible.

**209. POWER STATION LIAISON COMMITTEE FEEDBACK (COUNCILLOR EVANS & COLLINS)**

Councillor Evans gave Council an update of the meeting he attended at the Pembroke Power Station Local Liaison Committee (LLC) on Wednesday 26th February 2020.

CHAIR : Richard Little (Production Manager (RWE))

ATTENDEES : Representatives from Town & Community Councils, NRW.

1. Concerns raised over the possible spread of the Coronavirus (COVID-19) in relation to manning up the shift teams. Their shift teams are lean in numbers, so any loss of personnel could cause operational issues.
2. There are a number of outages or shut-downs planned for later in the year and again the effect of a spread of the virus could impact on the work required. Outside contractors are used, often from other parts of the country so a loss in numbers could dictate if the shut-downs are completed on schedule.
3. The Station is putting a great deal of effort in maintaining a safe working and well bring environment during the scheduled shut-downs – “Mission Zero and Challenge 19/20”. The Wellbeing of staff and contractors in terms of mental health and fatigue will be of paramount importance.
4. Roland Long (Business Performance Section Head) gave an update on environmental issues and went on to give a very interesting presentation on how RWE see their role in energy provision in 10 and 20 years time, and how the station may have to adapt to those changes.
5. Mair Lewis (Business Support Team Leader) gave an update on community relations involvement.

Councillor Evans proposed to Council that Mr Roland Long (Business Performance Section Head of RWE) be invited to a future meeting of Pembroke Town Council to give a presentation, which was seconded by Councillor Collins, with all in favour.

Mayor .....