

**MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL
HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 11th APRIL 2019**

Present:

Councillors:

L Brown (Mayor)
G Jones (Deputy Mayor), L Asman, R Blackburn, M Phillips,
A Cooke, C Doyle, D Bush, D Evans, J Nutting
K Nicholas.

In attendance:

Suzie Thomas (Town Clerk)
Jayne Howes (Assistant Town Clerk)
Sinead Henahan (Pembrokeshire County Council)

221. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST

Cllr's J Harvey, A Brinn, A Carey, C Collins

222. QUESTIONS AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

No members of the public were present.

223. TO SIGN AND CONFIRM THE MINUTES OF MEETING ON 14th MARCH 2019

The minutes of 14th March 2019 were accepted as an accurate record, and were moved by Councillor Doyle and seconded by Councillor Cooke.

224. MATTERS ARISING FROM THE MINUTES

The Clerk informed Council that "Cook with Cooke" was a great success and had six gentlemen attend to which they all enjoyed. The next class would be on the 20th May. Council congratulated Councillor Cooke.

a) Boathouse, South Quay (Minute 218)

The Clerk informed Council that she had met with Mrs Helen Bakie Mcloed and a new lease was being drawn up, which she would bring back to Council once she had received it.

b) Internet Provider/Free Wi-Fi Town Hall (Minute 212)

The Clerk had been asked to come back to Council with a price for supplying the free Wi-Fi at the Town Hall. Following on it was resolved not to provide the Free wifi at the Town Hall, but the Clerk to change the internet provider and to cancel two of the phone lines. The Clerk also gave correspondence to Council with regard to the free Wi-Fi in the Main Street, which was coming to an end of a 3 year contract. Going through the figures it was resolved that Pembroke Town Council would not renew the contract.

c) Enforcement Contract PCC (correspondence received from Mrs Sarah Oliver last meeting)

The Clerk gave information at the last meeting from Mrs Sarah Oliver regarding the Enforcement Contract. Following a discussion it was resolved to re-arrange for Mrs Sarah Oliver to attend a meeting of Town Council.

d) Eastend Roundabout (Min 190) Correspondence below received from Mr Darren Thomas, further to the meeting attended with Councillor Collins and Councillor Phillips

1. Holyland Road rail over road bridge.

It was reported that bridge strikes by high vehicles is a regular occurrence. The request was to review the signage warning drivers of the 15'0" height of the bridge.

The Trunk Road has an advanced direction sign near the junction to Upper Nash Farm. This indicates a 15' bridge 2 miles ahead in Pembroke. There is a second sign at the fingerpost turn which repeats the 15' in 2 miles information.

A third sign has been installed to the north of the junction with Twopenny Hay Close which indicates a 15' bridge in 130 yards

Finally there is a height sign attached to the bridge.

It is not clear why a driver would miss the sequence of signs. It can only be assumed the driver is unaware of the height of his vehicle or is blindly following Satnav guidance. The conclusion is that driver error is the cause of the bridge strikes.

2. Incorrect right turn out of Main Street.

The concern was of motorists turning right into the Londis parking area without driving around the mini roundabout. A count of 100 vehicles turning right had found 96 correctly negotiating the roundabout; 2 turning into Well Hill and 2 turning for Londis by passing the wrong side of the raised dome. The 4 incorrect manoeuvres took place when there was no traffic moving uphill on Well Hill. The incorrect turns could have attracted a booking from the Police.

The meeting acknowledged that the alteration to the roundabout by providing a raised white dome had been successful in helping to guide the majority of motorists correctly around the roundabout.

3. Speed entering the roundabout.

It was felt that vehicles were entering the roundabout at inappropriate speed. The change of the signs from Give Way to Stop signs was questioned. It was noted that stop signs can only be used where visibility is poor. This is not the case at East End roundabout and thus the signs cannot be used.

4. Pedestrian safety on side roads.

Concern was expressed at the difficulty in crossing the side roads because of the speed of vehicles approaching and leaving the roundabout. The record of collisions involving personal injury has no Police reported accidents in the last three years and one in the last five years. In May 2014 a slight injury occurred to a person crossing the Harcourt Terrace near the roundabout.

There was discussion regarding the introduction of raised crossing areas on the side roads. Flat topped road humps have been used on Top Road outside the school and do appear to successfully reduce road speeds. The lower speeds should assist crossing activity. However, it was pointed out that there are currently no funds available for any calming work even if the use of the flat topped humps was supported.
Your Councils views on the use of such features in this location would be of benefit.

There was also a brief discussion on why the Consultants recommended the construction of a roundabout rather than the introduction of traffic lights. I will see if their reports are still available for further review.

A further issue was noisy manhole covers beyond the rail bridge in Cllr Phillip's patch. The workforce has added this issue to the works schedule. One issue identified has been the problem is of a sunken surface each side of a cover which stands in the line of HGV tyre tracks. Resurfacing of the road and resetting of the cover will proceed in due course.

Following a discussion it was resolved to write back to Dr Stephen Jones of Pembrokeshire County Council to express Council's disappointment with the response from Mr Darren Thomas, in their opinion they are not taking seriously the risk element of the roundabout.

**225. PLANNING APPLICATIONS RECEIVED
19/0001/PA**

Proposal: Proposed first floor extension and first floor dormer windows

Site Address: 4-Jalna, Wades Close, Holyland Road, Pembroke

Council would support this application

18/1364/TF

Proposal: Tree Surgery

Site Address: 52 Gatehouse View, Pembroke, SA71 4TQ

Council would support this application

19/0029/TF

Proposal: Tree Surgery

Site Address: Ashleigh, Upper Lamphey Road, Pembroke, SA71 4AT

Council would support this application

226. PLANNING APPLICATIONS DETERMINED

18/0555/PA

Redevelopment of the existing petrol filling station comprising demolition of existing petrol filling station, laundrette and stores and erection of replacement forecourt canopy, pump island, underground tanks, parking and sales building including convenience store, food outlet, laundrette, office store and toilets.

Site Address: Bush Hill service Station, Bush Hill, Pembroke, SA71 4QU

Decision: Conditionally approved

18/1216/PA

Garage conversion and front extension
17 Orchard Gardens, Pembroke

Decision: Conditionally approved

The above was noted by Council

227. LICENSING

None

Councillor Nutting enquired the process of looking at new licences. The Clerk informed the meeting that she no longer received email or hard copies of new applications in Pembroke, but checked the website. Sinead Henehan to enquire with the Licensing Department to see if Pembroke applications could be sent direct.

228. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT

To approve the list of payments

214	Pembrokeshire First Aid Training	Emergency first aid at work course for Suzie & Jayne	160.00
215	Wilco (Rose)	Cleaning Materials	24.50
216	Co-op (Rose)	Cleaning Materials	3.70
217	1000flagsuk	Royal Navy Flag	9.99
218	Annual Licence/Club Certificate	Pembrokeshire County Council	180.00
219	Contribution to memorial bench	Pembrokeshire County Council	720.00
220	Total Tech Ltd	Online support - check phone lines, wifi	60.00
221	A3 Blue paper	Pembroke Packaging	50.40
222	A4 photo paper white	Pembroke Packaging	23.94
223	Bernd Schilke	Window cleaning	20.00
224	Paul Sartori	Donation	200.00
225	Cruse Bereavement Care	Donation	200.00
226	Pembroke Rugby Club	Donation	400.00
227	Cariad	Defribillator Training	150.00
228	Nisbets	Town Hall Equipment	403.26
229	Pembroke Chamber of Trade	Advert in Visit Pembroke Town Guide 2019	140.00
230	Signspeed.com	Self adhesive white honours board lettering	21.60
231	Adrian James Fine Art (A Cooke)	Deposit for frame for WW1 Painting	40.00
232	Safetysigns4less (Suzie)	Children's Play Area/No Dogs Allowed signs	31.14
233	K&K Insurance	Ivory Card	16.98
234	Ocon Fire & Security Ltd	Fire Alarm and Emergency Lights Service	120.60

The accounts were agreed unanimously and approved by Councillor Jones and seconded by Councillor Doyle.

229. CORRESPONDENCE RECEIVED

No Correspondence received.

230. MAYORAL APPOINTMENTS

Launch of Paddlewest	30/03/19
Classic Vehicle Show	07/04/19

The above was noted.

231. AGENDA ITEMS

232. UPDATE FROM LINK OFFICER (SINEAD HENEHAN/ANTHONY MAYNARD)

Sinead Henehan gave council an update on the safeguarding course, which still was encountering problems but would inform us when it was online. She also informed Council that she was aware (though she had not been informed officially) that the role of the Link Officer (which was a 3 year pilot scheme) was coming to an end. Council thought that this was a disappointing as the Link Officers had worked well in Pembroke. Following a conversation it was proposed to write to Dr Stephen Jones, Leader David Simpson and Mr Ian Westley, Chief Executive stating councils disappointment of the end of the role.

233. UPDATE ON MEETING RE ELECTION COSTS (COUNCILLOR EVANS)

Councillor Evans informed Council that he had met with Mr Glynne Morgan and Ms Sian Waters to discuss the invoice we had received for the recent election of St Marys North. Summary of notes of the meeting below.

RECHARGE FOR THE PROVISION OF ELECTORAL SERVICES FOR ST. MARYS NORTH BY-ELECTION

Meeting held at PCC office Unit 23 Thornton Industrial Estate – Milford Haven

Attendees : Mr Glynne Morgan, Ms Sian Waters and Cllr. Dennis Evans

The Recharge Scheme is based on “FULL COST RECOVERY”

Concerns were expressed as to how the summary / invoice was prepared and presented for payment.

Meaningful discussions resulted in the following :

- (a) No change to original charge
- (b) Acknowledgement that Council’s concerns were valid and that future invoices would be made clearer.

However, during the discussions it transpired that the cost of the by-election could have been much higher.

- (a) No invoice raised for the hire of the Scout Hut. This would have been passed on to Council.
- (b) Postal votes – 281 postal votes were sent out – only 109 were returned, a saving on postage – 172 first class (pre-paid envelopes)

- (c) Election services try to use officers and clerks who are adequately trained. Any training required would be back charged to Council.
- (d) Two clerks should have been employed on the day, however a decision was made only to use one, resulting in a saving to Council.
- (e) The count took place in the same location as the election- another saving for Council.

Our final bill for the by-election could have been well over £6,000 pounds a slight difference from the £5,000 pounds that we were originally told would cover the costs.

NEED to review next year's budget line for election costs so that we have enough funds to cover any future by-elections and the main elections in 2022. We discussed ways to minimise the costs :

- (a) Co-option in the first instance
- (b) If possible, align council election with County Council election – halve the cost
- (c) Decide not to send out poll cards, significant saving. Possible but not recommended.

There is a distinct possibility that the European elections could well go ahead, this would give us an opportunity to initiate a Full Cost Recovery of our own, in relation to the hire of the Town Hall and caretaker costs.

Cllr. D. Evans

Following a discussion by Council, it was agreed that election costs would have to be looked at for the precept on the following year.

234. TO DISCUSS A STALL AT PEMBROKE CASTLE CHRISTMAS MARKET (COUNCILLOR ASMAN)

Councillor Asman enquired with Council as to whether they wished to book a stall for this year's Christmas Market for the Town Council/Regeneration at a cost of £90.00. Following a discussion it was resolved to go ahead with the stall this year.

235. UPDATE ON POWER STATION MEETING (COUNCILLOR EVANS/COLLINS)

Councillor Evans provided Council with the summary below of the meeting he attended on March 27th 2019

PEMBROKE TOWN COUNCIL - PEMBROKE POWER STATION LIAISON COMMITTEE

Wednesday March 27th 2019

Attendees : Cllr. Clive Collins and Cllr. Dennis Evans

The meeting was chaired by Will Jeffery (Production Manager) assisted by Roland Long (Business Regulation & Business Support Section Head), Mair Lewis (Business Support Team Leader) & Janet Baldry (Management Team Secretary)

There was also representation from Angle C.C., Hundleton CC, Pembroke Dock TC, Milford Haven TC and PCC.

MATTERS ARISING :

1. GREENHILL FARM :Plans to demolish the asbestos clad agricultural buildings put on hold because of the need to complete a bat remediation survey. 21C have a lease on the buildings and land – still waiting information on how they are going to proceed.
2. No progress made on the foam issue- new engineering plans to be drawn up
3. “Black Start” project – still waiting on WAG approval to proceed. A Black Start is the ability of the Station to re-start generation if in the unlikely situation that there is a total shutdown of the Grid.

OPERATIONS UPDATE :

1. Outages are planned during the summer months. The Safety and wellbeing of employees and contract staff will feature high on the list, prior to the outages taking place. A number of social events will take place over the coming weeks. Local labour will be used but specialist contractors will have to be brought in.
2. BREXIT – All major components required for the shutdowns are already on site.
3. Supply companies have pledged that there will be no interruption in the supply of consumables such as hydrogen, propane and chemicals.

GRREN LINK PROJECT :

1. This is known as an “inter-connector” a number of similar systems are either in place or are in the process of being installed in other parts of the country. We were informed that the power generated and delivered could be cheaper to the consumer. The question was asked if this would have a detrimental effect on the station. We were informed that that the ability of the plant to “two shift” (Shut down and start up quickly) would be of great benefit to the Grid.

CHARITY : The charity chosen by the employees for this year is PATCH.

Cllrs. D. Evans & C. Collins

The above was noted by Council.

IN VIEW OF THE PRIVATE AND CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PRESS AND PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW.

Mayor

