

**MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL
COMPLETED BY EMAIL & VIDEO CONFERENCE ON THURSDAY 16th JULY
2020**

**Sent to:
Councillors:**

G Jones (Mayor)
L Asman (Deputy Mayor), C Collins, A Brinn
D Evans, R Blackburn, M Phillips, D Bush
K Nicholas, A Cooke, J Grimes, L Brown, J Nutting, A Carey

In attendance:

Suzie Thomas (Town Clerk)
Jayne Howes (Assistant Town Clerk)

Note from the Clerk.....

This meeting took place by email, plus the following took part in a video conference Councillor Jones, Asman, Nutting, Blackburn, Evans, Nicholas, Brinn, Bush, and Phillips

263. DECLARATIONS OF INTEREST / APOLOGIES

No declaration of interest given. Councillor Carey, Cooke and Councillor Brown submitted their apologies.

264. QUESTIONS AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

None Present/ No questions submitted

265. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 18th JUNE 2020

The minutes of 18th June 2020 were accepted as an accurate record confirmed by 13 Councillors .

266. MATTERS ARISING FROM THE MINUTES

a) Library update and meeting arranged for possible September meeting.

As discussed from the last meeting, the clerk was requested to invite Mr Mike Cavanagh to the September meeting, so any queries regarding the future of the Library and Tourist Information Centre can be answered. Mr Cavanagh has agreed to attend the meeting. It was also agreed that any questions be sent to Mr Cavanagh prior to the meeting.

b) Updates on applications put forward for second home tax grants

Currently no projects have been put forward for the above grant. Councillor Asman informed the meeting that the Play Green Group will be submitting an application.

267. PLANNING APPLICATIONS RECEIVED

20/0220/PA

Site Address: Bush House Nursing Home, Bush Hill, Pembroke, SA71 4RJ

Proposal: Siting of Temporary "Portacabin" Office Structure - 5 years

19/0339/PA

Site Address: Residential development, Land to the rear of Priory Farm, Priory Farm, Monkton, Pembroke, SA71 4LW

Proposal: Variation of Condition 2 (05/0221/PA) and Supplemental Reserved matters Consent (10/1252/PA) to allow amended layout and house type.

20/0196/PA

Site Address: Land near The Paddock, Maidenwells, Pembroke

Proposal: Proposed stables

20/0239/PA

Site Address: Cambrian View, Lower Lamphey Road, Pembroke, SA71 4AE

Proposal: Demolition of existing vacant business units (workshop & offices) & erection of 5 residential units

19/1198/PA

Site Address: Cambrian Buildings, Lower Lamphey Road, Pembroke, SA71 4AE

Proposal: Demolish existing business units and build 6 residential units. Change of use of land to residential.

This is to inform you that the application for the above proposal (19/1198/PA) has been withdrawn and our records updated accordingly.

See below for decision

268. PLANNING APPLICATIONS DETERMINED

19/1335/LB

Proposal: Installation of window to and interior refurbishment of basement WC

Site Address: 69, Main Street, Pembroke, Pembrokeshire, SA71 4DA

Decision: Conditionally Approved

269. LICENSING

None Received

270. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT

To approve the list of payments

38	Wages	Week Ending 15/06/2020	591.74	Bacs
39	B&M (Rose Howson)	Duck Masking Tape	5.98	Bacs
40	Pembrokeshire Painters Ltd	Supply & Fit Perspex Panel	100.00	Bacs
41	Poundstretcher (Suzie)	Rubber, Cloths	2.99	Bacs
41a	Avast (Suzie)	Secure Line (5 devices)	29.88	Bacs
41b	Cartridge People.com (Suzie)	Ink Cartridge Pack	37.44	Bacs
41c	B&M (Suzie)	Face Masks	9.99	Bacs
42	Wages	Week Ending 22/06/2020	591.74	Bacs
43	Ocon	Fire Alarm & Emergency Lights Service	78.00	Bacs
44	Cruse Bereavement Care	Donation	200.00	9043
45	Pembroke Dock Karate Club	Donation	200.00	9045
46	2nd Pembroke Scout Group	Donation	200.00	9046
47	Pembroke Packaging & Print Ltd	A4 White Envelopes	19.37	Bacs
48	British Gas	Covers 29.2.20 to 29.5.20	408.78	DD
49	Welsh Water	Covers 5.12.19 to 9.6.20	149.87	DD
50	Wages	Week Ending 29/06/2020	591.74	Bacs
51	Salaries	June	2456.34	Bacs
52	Pembroke Packaging & Print Ltd	Toilet Roll, Blue Roll & Window Cleaner	36.14	Bacs
53	HMRC	Tax & NI	682.82	Bacs
54	Carmarthenshire County Council	Pension June	1185.72	Bacs
54a	B J Jones	Work as per quotation for Town Hall Wall and Roof	16200.00 Inc vat	

The accounts were agreed unanimously.

271. CORRESPONDENCE RECEIVED

The following correspondence has been received from Cruse West Wales

Thank you for your kind donation. Please see official receipt attached.

I am unable to give a total sum raised from this year's appeal as funds come to us throughout the calendar year. This year we expect donations to be significantly reduced and therefore your continued support is especially gratefully received.

The above was noted by Council.

272. MAYORAL APPOINTMENTS

No official Appointments

The above was noted by Council.

273. AGENDA ITEMS

274. TO APPROVE THE MINUTES OF THE 18TH JUNE 2020

Council approved by email and video conference the minutes of the 18th June 2020 to be a true and accurate record.

275. TO GIVE A DECISION ON THE 4 PLANNING APPLICATIONS ABOVE

20/0220/PA - Decision: Council would support this application

19/0339/PA - Decision: Council would support this application

20/0196/PA - Decision: Council would support this application

20/0239/PA - Decision: Council would object to this application, due to over development and in a road that would not be able to cope with increased traffic.

19/1198/PA - The above was noted by council

276. TO APPROVE THE LIST OF ACCOUNTS FOR PAYMENTS

Council approved by email & video link the accounts for payment

277. TO DISCUSS THE ZEBRA CROSSING AT THE DARKLIN AND NORTHGATE STREET (COUNCILLOR ASMAN)

Councillor Asman raised the following concerns regarding the Zebra Crossing at the Darklin and Northgate Street.

Further to information received regarding the issue of the Mill Bridge crossing, I have to say that the responses I have received do not answer my concerns.

The fact remains that the crossing is unsafe and has already claimed one life. There have been many near misses and those of us who use the crossing almost daily can testify that cars often fail to see the zebra crossing and drive over it when pedestrians have begun to cross.

This has happened to me on several occasions and one particular incident involved my husband and I narrowly missing being run down by a speeding car on the pavement. This was caught on camera and the subject of a police incident leading to prosecution.

We do **not** need another speed survey – there is no point. What we do need are raised crossings at both ends of the bridge. This would effectively slow the traffic and, especially coming from north, make motorists aware of the zebra crossing which they don't seem to notice until they are on top of it. Had this been in place I certainly would not have been put in danger of that narrow miss.

It is not acceptable to dismiss raised crossings – situated here they would not present a noise nuisance. I think this excuse has more to do with cost. A 20mph limit would also be good here to be continued through the Main Street and past the school. It is disgraceful that there is still a 30mph limit here – there can be few other places where children are not protected by the lower limit. There should be a raised crossing here as well. The community centre is nearby and should also be covered by the 20mph limit.

I raised this issue 6 months ago as, at that time, there was funding being offered for road improvements. I cannot remember the details now but I do remember Cllr Jon Harvey informing Council that he was looking into it.

Following a discussion it was agreed for the Clerk to write to Mr Bengier and invite him to attend a meeting of Council in October to discuss their concerns.

278. VOLUNTEER WELCOME TEAM FOR PEMBROKE (COUNCILLOR CAREY)

Due to Councillor Carey submitting his apologies to attend the meeting, this item was deferred.

279. TO DISCUSS THE LIFT AND CEILING IN THE TOWN HALL (TOWN CLERK)

The Town Clerk informed Council that she was very concerned about the ceiling above the lift, which due to water damage from the roof was at risk of collapsing. Following a quote received of £3600.00 to do the following:

Erect lightweight scaffolding to access water damaged ceiling above existing elevator on landing

Cover existing mural boards with suitable lightweight dustsheets in preparation for building work, and cover stairs, handrail and floors accordingly

Take down water damaged part of the ceiling and remove waste

Re plasterboard and skim patch of ceiling

Lightly sand ceiling and decorative cornice in preparation for painting landing ceiling

Apply x 3 matt emulsion to landing ceiling and cornice.

Following the urgency of this work it was resolved to accept the above quotation.

The Clerk informed Council that working alongside Councillor Linda Asman, they would hopefully be applying for a Grant at the beginning of October which would include an application for a new lift.

280. TO GIVE UPDATE ON FEASIBILITY STUDY/MARQUETTE FOR DRAGON FOUNTAIN (COUNCILLOR ASMAN)

Update On Heritage Projects from Councillor Asman

1 The William Marshal statue

After a successful fundraise for the William Marshal statue, the funding was achieved thanks largely to the donation of £20K from the Wales Community CIC to the History Society, £30K from the Enhancing Pembrokeshire strategic grant, £5K from Valero and the fundraising efforts of the History Society with contributions from other community groups most notably Pembroke Rotary and Pembroke Male Voice Choir. The support of Pembroke Town Council has been essential in this and, as with the

Henry VII statue, it goes to show what can be achieved with Town Council and Community working together.

Despite COVID-19 lockdown, our sculptor, Harriet Addyman has been able to progress the statue, which is already looking most impressive. Please see attached photographs. All going well we may hope to see the statue erected next year.

2 Inspirational Dragons Project

The aim of this project is to build a fountain in Pembroke Millpond: the vision is to develop a fountain in the form of a dragon, inspired by Llandrindod Wells 'Fabulous Water Beast'. It will be a fitting sculpture for a town branding itself as the birthplace of the Tudor Dynasty!

I obtained initial funding amounting to £13,587.00 from LEADER (which is administered by Planed) and this has enabled us to carry out a scoping study into the building of the fountain

1. Explore the design and technology involved in its working and construction
2. Build a working maquette - (small scale working model)
3. In the process to involve the schools in the design.
- 4.

The fountain was to be the catalyst for exploring water technologies and resulted in a completed STEM project with 2 local primary schools: Monkton Priory community school and Golden Grove School carried out by Joanna Burton and Paris Rouse. Lockdown has meant that we were unable to complete the project with Ysgol Harri Tudur Henry Tudor School. The project was to have formed part of coursework for GCSE but closure of the schools put this on hold. However, the school offered the work to pupils on its online portal during shut down.

I am pleased to report that the maquette has been constructed. It needed to be constructed in stainless steel and it is fortunate that we have a fine local sculptor in Gideon Petersen who works in this medium. Gideon was responsible for the acclaimed statue of Welsh resistance hero Llywelyn ap Gruffydd in Llandovery and the popular Bertie the Sea Bass created for the Turn the Tide on Plastic project led by Amroth and Saundersfoot community councils.

At this point we would want to organise a public consultation to begin the fundraising campaign for the actual fountain but this is not, of course, possible at the present time. In the meantime I am proposing to make a window display at Brown's cafe - which Glenys Brown kindly lets us use for heritage displays. The display could also include information about the new Millponds Group and what is intended to be done about the reeds which is a great popular concern.

Regarding the cost of the statue, this will depend on the size. This is a decision which we will need to discuss.

The above was noted by Council.

**281. TO GIVE UPDATE AND SCHEDULE OF WORKS FOR MILL POND
(COUNCILLOR JONES)**

Councillor Jones informed the meeting that the schedule of works for the Mill Pond would be due to start hopefully on the 10th August, weather permitting. The first stage would be the removal of the Algae. This would be left to dry out for a week or so and then disposed of. The second stage would be the cutting back of the reeds to 1 Metre to where they were originally planted and this would hopefully take place at the end of September/beginning of October. From the grant obtained, a list of equipment would also be placed, to allow general maintenance of the pond, including a small inflatable boat, waders, nets etc. Once the clearing/cutting back of the reeds took place at the bottom of the Pond by Barnards Tower, the last stage would be the new installation of a dipping platform. An advert would be placed in the local paper to inform the public of some slight disruption which may occur at the pond whilst the works are taking place. Also included in the project was a maintenance plan for the pond, to which is being undertaken but yet to be completed.

The above was noted by Council.

282. TO DISCUSS THE BOAT HOUSE, SOUTH QUAY (TOWN CLERK)

Following on from previous correspondence regarding the Lease of the Boathouse to which the Clerk replied by email to Pembrokeshire County Council that Pembroke Town Council would not be signing the Lease due to concerns on the Lease which had not been addressed. Councillor Gareth Jones suggested to Council that he contact various organisations on the possibility of looking into Community Asset Transfer through a Community Interest Company.

It was resolved that Councillor Jones explore the CIC option.

283. ANY OTHER COMMENTS REGARDING THE REPORT OF 16TH JULY 2020

As per the email sent out to you on the 14th July (too late to put on the Agenda) the Welsh Government was giving out grants in relation to the re-opening of Town Centres. Pembrokeshire County Council would like initial concepts of funding options sent back by the end of the week. Further to a discussion an initial response was sent back after the meeting with the following:

Further to a meeting of Pembroke Town Council last night, the below was discussed and Town Council would like to benefit from the Grant for the following:

Street Hand Sanitizers

More street signage (2m distance etc)

Benches and Picnic Tables various points around the Town

Lighting across Mill Pond

Infrastructure of electricity points and Anchor Points

Some sort of undercover i.e. maybe marquee/large umbrellas etc

Maybe some sort of awning at the back of Town Hall

We have called a meeting for next Thursday at 10.00am to write a more detailed plan as unfortunately we did not have time to discuss in detail last night.

As such a meeting to be arranged socially distanced in the Town Hall on Thursday 23rd to discuss further and produce a more detailed plan.

The Clerk also informed the meeting, that Council need to be thinking of how the following events for the remainder of the year are to be carried out, or to be cancelled. These included Remembrance Day, Pembroke Michaelmas Fair and Santa coming to Pembroke Town. These events have a large gathering and need to have planning on how social distance can take place. Following a discussion it was resolved that Pembroke Michaelmas Fair to be cancelled until next year. Father Christmas would not be leaving from the Christmas market this year (if it goes ahead). Maybe instead it could have a route planned and travel round this designated route on his Sleigh, and maybe going live on Social Media. Remembrance Day to be discussed further at the next meeting, having taking advice from The British Legion.

Council also discussed the possible demolition of Riverside in the Green which had been mentioned in a local newspaper. Following a discussion it was resolved that the Clerk to write to Mr Steven Jones of Pembrokeshire County Council, stating that Pembroke Town Council would like to be informed on any decision with regard to these buildings. Also County Councillors to express their concern and keep Council updated on any change or decisions made.

Mayor