

**MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL  
HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 17<sup>th</sup> OCTOBER 2019**

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**Present:**

**Councillors:**

G Jones (Mayor)  
L Asman (Deputy Mayor), Cllrs A Brinn, R Blackburn,  
D Evans, D Bush, M Phillips, J Nutting,  
J Harvey, K Nicholas, A Carey

**In attendance:**

Suzie Thomas (Town Clerk)  
Jayne Howes (Assistant Town Clerk)  
Rev Stella Hayton

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**100. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST**

Councillors C Doyle, A Cooke, L Brown, C Collins.

Councillor Harvey took no part in the debate or voting on the planning applications at this meeting.

**101. QUESTIONS AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC**

No members of the public submitted any questions

**102. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 5th SEPTEMBER 2019**

The minutes of 5th September 2019 were accepted as an accurate record, and were moved by Councillor Brinn and seconded by Councillor Evans.

**103. MATTERS ARISING FROM THE MINUTES**

**a) Mill Pond update (Minutes attached)**

Council were presented with the summary notes of the meeting held on Thursday 12th September 2019. The Clerk informed Council that she had still not heard back from Natural Resources Wales and also Valero where she had asked if it would be possible to borrow an oil boom from them, to try and clear the algae before it sinks. Following a discussion it was agreed to call another meeting and the Clerk to chase up Natural Resources Wales.

**b) Regeneration Update (Minutes Attached) & reminder of meeting on the 4th November 2019.**

Council were presented with the summary notes of the meeting held on 12th September and the questions asked from that meeting for PCC/Rachel Moxey and subsequently her replies. Councillor Evans chair of the Regeneration committee also reminded Council of the meeting set up to take place at 6.00pm on the 4th November to receive an update from PCC with regard to the South Quay Development.

### **c) Play ground / St Gibbas Way, St Michaels Ward**

The following reply was given from PCC, regarding the 106 Agreement for the Playground at St Gibbas Way, Pembroke .

At the time of signing the agreement (12.04.2014) for Gibbas Way the site was deemed unviable to provide any financial contributions etc. A requirement of the Section 106 was that a reassessment of viability was to be carried out on the third anniversary of the date of signing (12.04.2017) however Page 1, Para H of the Section 106 stated *that if any of the housing units have been constructed and have the benefit of a final certificate of completion for the purpose of Building Regulations prior to the assessment dates, the reassessment shall not be required and the owner shall be released from all obligations contained herein.* A Completion Certificate for Plot 30 was issued on 29 September 2016 and therefore all the obligations were released

**The above was noted by Council.**

#### **104. PLANNING APPLICATIONS RECEIVED**

##### **19/0567/PA**

**Proposal:** Outline Application for a Single Dwelling

**Site Address:** Plot adjacent to Devon Drive, Buttermilk

**Council would support the application**

##### **19/0630/PA**

**Proposal:** Alterations and extension to existing dwelling by raising the existing main roof by 500mm (partly in retrospect)

**Site Address:** Mansel Street, Pembroke, SA71 4ES

**Council would support the application**

##### **19/0555/PA**

**Proposal:** Erect a lounge extension to the front elevation

**Site Address:** 4, St Michaels Road, Pembroke, Pembrokeshire, SA71 5JG

**Council would support the application**

##### **19/0662/PA & 19/0663/PA**

**Proposal:** New dwelling constructed above garage behind town walls

**Site Address:** Arthur House, 107 Main Street, Pembroke, SA71 4DB

**Council would support the application subject to the conservation and listed building approval.**

#### **105. PLANNING APPLICATIONS DETERMINED**

None Received

## 106. LICENSING

None Received

## 107. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT

### To approve the list of payments

105.	Wages	Week Ending 2.09.19	£569.99
106.	Robinson Retail (Rose)	Batteries, Teabags, sugar	£ 14.46
107.	Amazon (Suzie)	Display Plinth	
	(To be paid back by the Twinning Committee)		£27.80
108.	Paul Satori	(Rose Bowl & Hat Box)	£20.00
	(To be paid back by the Twinning Committee)		
109.	Pembroke Packaging	Toilet Rolls, Cleaning Material	£30.56
110.	Pembroke Packaging	Stationery	£83.03
111.	Total Tech	Monthly Broadband & Phone	£66.00
112.	Carmarthenshire County Council	Pensions (August)	£1138.08
113.	HMRC	Tax / NI	£818.09
114.	Berndt Shilke	Window Cleaning	£20.00
115.	Dyfed Alarms	Maintenance Alarm	£249.00
116.	Halstead DIY	Oil and Gloves	£11.01
117.	Cllr Mel Phillips	Flowers	£19.80
118.	Monkton Swifts U14's	Donation	£150.00
119.	Wages	Week Ending 16/09/19	£569.66
120.	Jewson	Polyfilla	£13.93
121.	Magnum Sound	Portable PA System	£264.00
122.	Westcoast Web Works	Website Hosting Fee annual	£125.00
123.	Ocon Fire & Securiry	maintenance test fire alarm	£78.00
124.	Neil Thomas	compere - Ironman	£150.00
125.	Pembroke Castle	Christmas Stall - Market	£90.00
126.	Wages	Week Ending 23/09/19	£569.66
127.	Tesco (Suzie)	Drinks Reception Fair	£152.20
	(To be refunded by Showmens Guild)		
128.	Robinson Retail (Jayne)	Milk, biscuits, plasters	£18.63
129.	Ebay (Suzie)	Material for Town Criers Outfit	£35.79
130.	Total Tech	Support	£20.00
131.	Royal British Legion	3 Wreaths	£63.00
132.	Wages	Week Ending 30.09.19	£3337.58

**The accounts were agreed unanimously and approved by Councillor Brinn and seconded by Councillor Carey.**

## 108. CORRESPONDENCE RECEIVED

**The following correspondence has been received from a resident of Pembroke**

Dear Mrs Thomas

I am writing to report a very serious and potentially life threatening incident which took place on a Pembroke pedestrian footpath last evening 5th September, at approximately 5.20pm.

I was walking on the footpath which connects the commons to the Monkton Bridge adjacent to the arrow sculpture barbeque area when a speed cyclist, cycling at speed, hared around the corner from the direction of the bridge heading straight at me. I fell sideways into another pedestrian who thankfully broke my fall. The cyclist did not stop but yelled an apology as she sped on her way.

I have osteoporosis of the spine and falling could cause me very serious life changing injury. I walk regularly as this is important for my condition, so you might imagine that this incident has greatly alarmed me.

The lady who I fell against was as alarmed as me and her response was that Pembroke has become a dangerous place for pedestrians with cyclists using pedestrian pathways as is has no speed reduction ramps or staggered barriers in place to prevent speeding on bends etc.

I continued on my walk, although very shaken, as I was some distance from home. As I walked towards the barrage two people were crossing the bridge and a speed cyclist overtook them, heading straight for me. I thought he would change direction to avoid me as the pathway was wide but he left it to the last fraction of a second. The other people walking agreed he was speeding and inconsiderate.

I have reported these incidents to the police who agreed this needs addressing for the safety of pedestrians.

This matter is concerning in terms of safety for many types of pathway users including children, the elderly and disabled. Litigation costs could far exceed the cost of installing preventative measures.

I am sending a copy of this letter to Pembroke Town Council, Pembrokeshire County Council and also to Councillor Aden Brinn, in the hope that something can be done to make our town's pathways safe for all.

**The following correspondence has been received from a resident of Pembroke**

Dear Suzie

Please find enclosed photographs of the old East End School, Pembroke. As you can see it is not in the best of condition, especially with the weeds that are growing everywhere. Now as you know these weeds have seeds that manage to find their way to my property causing me to continually remove weeds from it.

As for the building itself it is a bit of an eyesore definitely not keeping Pembrokeshire beautiful.

Notice the width of the sidewalk, ask yourself, would I like to walk on it while two Valero road rankers are passing one another, a hair raising experience.

The state of the traffic on East End square roundabout and Well Hill. The entrance to Well Hill from Froynes Terrace can be scary, traffic turning left from Froynes Terrace

have to go the right hand side of the road to make the turn, this because of the curve in Well Hill. Also vehicles coming down Station Road and entering the roundabout, if all clear to the right they whip around the roundabout not knowing or caring that Froynes Terrace is a concealed entrance, surely a sign should be in place warning of a concealed entrance.

The times I've seen people coming up Well Hill and turning right onto Froynes Terrace, there is a "no right turn sign", but it is in the wrong place to warn and also it is partially concealed by branches. The whole area is a disaster in the making. I would be interested to learn what are your plans for the area, especially the School. are you going to FIX IT, FLOG IT or FLATTEN IT. It's sad to see the steady decline of such a fine building and does not leave a good impression on tourists as they all have to go by it.

I eagerly look forward to your reply concerning these issues I have brought to your attention.

**The following correspondence has been received from Lieutenant Commander Richard Kemp, Royal Navy, HMS PEMBROKE**

It is with great please that I write to you to introduce myself as the Commanding Officer of First Mine Counter Measures Squadron Crew 5 in your Ship, HMS Pembroke. I am hugely honoured to have taken over a ship which has such a fine reputation and proud history.

I have assumed Command at a very exciting time for the Ship and crew as she is due to complete an extended period of refit in Rosyth. It will be an intensely busy and challenging time for the crew making the PEMBROKE operationally capable once again.

Over the next few weeks PEMBROKE will be officially handed over to the crew by our civilian counterparts and we will commence a busy period of trials, where we test our equipment and ourselves to ensure we are ready for operations. Once complete we will participate in Exercise Joint Warrior; a multinational exercise that is predominately based off the NW coast of Scotland. The ship will then go through a 5 weeks period of Operational Sea Training to prepare us for deployment, before we depart the ship and deploy to the Arabian Gulf on Operation Kipion.

Having joined the Royal Navy in 2022, I commissioned and undertook Fleet Training onboard EDINBURGH with initial appointments onboard MERSEY, CHATHAM and YORK. Time in Scotland followed, firstly as a Navigation sea-rider and then as Commanding Office of HM Ships and Principle Warfare Officer Course, I was appointed as a Principal Warfare Officer in Mediterranean. All my previous experiences have prepared me well for this appointment and I am relishing this exciting challenge.

I am currently in discussion with our programmers to see if we can find the time to visit Pembrokeshire, and I hope to be able to write to you in the near future with further details.

Finally, I would like to say thank you for your continued support to HMS PEMBROKE and her crew. She remains your ship and we hope you are proud of the contribution she makes to both the Royal Navy and the United Kingdom.

**The above was noted by Council**

**109. MAYORAL APPOINTMENTS**

04.09	British Army 160 Brigade	Pembrokeshire College	GJ Attending
07.09	Pembroke Castle Trust	60 Years Birthday Party	GJ Attending
11.09	Neath Fair	Opening of Fair	GJ Attending
20.09	High St Awards	Welcome Judges	LA attending
24.09	Monkton School Council	Welcome Children	GJ Attending
24.09	Pembroke Dock Fire Station	Minutes Silence for firefighter	GJ Attending
27.09	Hope MS Centre	Annual Open Day	GJ Attending

**The above was noted.**

**110. AGENDA ITEMS**

**111. UPDATE FROM COUNTY COUNCILLORS**

Councillor Brinn, Carey and Harvey gave council an update of what was happening in the respective wards.

**112. TOWNSCAPE HERITAGE INITIATIVE (COUNCILLOR EVANS)**

**Councillor Evans informed Council of an initiative that was happening in Haverfordwest, as per below..**

Pembroke House Hotel – converted into 21 apartments – funding - £300,000 from the Welsh Government’s Town Centre Loans fund.

29 High Street (former Kiddicare Shop) – converted into retail space on the ground floor and three residential units. – formally owned by the Crown Estates. - £71,000 from the Targeted Regeneration Investment and £180,000 from the Town Centre Loans fund.

Other properties completed under the initiative –

1. 2 Castle Square
2. Imperial Building 17 High Street
3. Greyhound Hotel

Not sure how much funding was required to complete the three properties listed above.

Emailed Rachel Moxey asking her if there was a fund being set up for Pembroke –

Her reply – “.....I am linking Mike Cavanagh into this email as he leads on Heritage from the Council’s perspective. Whilst both Haverfordwest and Pembroke are priorities, however it is important that whatever we develop is appropriate to the individual town.

I emailed her back, asking if a meeting could be set up to discuss the possibility of setting up a scheme in Pembroke.

Her Admin Assistant was in the process of setting up a meeting when I had an email from Steven Jardine informing me the Heritage Initiative Scheme had come to an end!!! Because of changes to the funding body.

He was pleased to tell me that a new funding opportunity was in the process of being developed for the Main Street – “Targeted Regeneration Initiative”, however he was not in a position to elaborate any further.

He did emphasize once again that PCC are investing a great deal of time and money in the South Quay Project.

### **113. LEASE OF BOATHOUSE**

The Clerk informed Council that she had received a new lease from PCC regarding the lease of the Boathouse which unfortunately still had the disputed items on, so this item was deferred to the next meeting.

### **114. DEVELOPING A TOWN TEAM (COUNCILLOR ASMAN)**

Councillor Asman informed Council that she had been talking to some Pembroke Dock Town Councillors who had set up a Town Team, and thought this would be a good idea to set up in Pembroke, moving on from the Regeneration Committee. She was hoping to develop a team with various pro-active members of the community. Following a discussion Councillor Asman proposed to move on from the Regeneration Committee to call an informal meeting to interested parties. Following a vote taken with 3 against and 7 for, it was resolved for Councillor Asman to call a meeting.

### **115. UPDATE FROM RWE NPOWER LIAISON COMMITTEE (CLLR EVANS)**

Councillor Evans produced summary notes of the meeting he attended from the RWE Npower Liaison meeting he attending on the 9th October 2019.

The meeting was chaired by the new Station Manager – Richard Little

Operations / Unit outages – three have been completed with a further two in the planning stage

Safety – no real issues – usual knocks, bruises and cuts etc

Equipment – a number of turbine blades have been replaced, two housing units have been totally changed out. The originals came from Mexico and when opened up, serious faults were found.

Man- power – between 30 to 300 contractors on site at any one time.

New safety challenge – entitled Mission Zero – applies to staff and contractors

Greater effort being put into Mental Health and the well-being of contractors especially those working away from home

Eco protestors – the Station worked closely with Valero to minimise disruption

Foam reduction – further engineering work in progress in order to reduce the amount of foam entering the Haven.

Fish Intake – further engineering work in progress to prevent fish from entering the intake pipework.

BREXIT : company resilient, need to have sufficient supplies of chemicals and components to cover a two- week period.

Working with the UK Government.

Power Outage – recently affected many parts of the UK – the station responded as quickly as possible but was unable to prevent large sections of the grid shutting down.

RWE POLICY : need to be carbon neutral, concentrating on renewable generation, hydro / wind power.

Green Hill Farm : demolition of some of the cowsheds under way including the removal of asbestos.

The above was noted by Council.

Mayor .....