

## MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 5th DECEMBER 2019

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### **Present:**

### **Councillors:**

G Jones (Mayor)  
L Asman (Deputy Mayor), Cllrs C Collins  
D Evans, A Carey  
J Harvey, K Nicholas, L Brown, A Cooke

### **In attendance:**

Suzie Thomas (Town Clerk)  
Jayne Howes (Assistant Town Clerk)  
Rev Stella Hayton

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Guest Speaker Tom Brinnicombe from Greenlink Connectors gave Council an update of where the project was and what would be happening in the forthcoming months. **IMPORTANT PLANING UPDATE:** Marine Applications submitted Formal consultation has commenced on Greenlink's Marine Licence application (Wales) and Foreshore Licence application (Ireland). The consultation ends on 8th January 2020. The applications and details of how to respond can be found on the Greenlink website: [www.greenlink.ie/marinelicenceapplicationwales](http://www.greenlink.ie/marinelicenceapplicationwales) and [www.greenlink.ie/foreshorelicenceapplicationireland](http://www.greenlink.ie/foreshorelicenceapplicationireland).

### **132. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST**

Councillors M Phillips, A Brinn, D Bush, R Blackburn and J Nutting  
Councillor Harvey took no part in the debate or voting on the planning applications at this meeting.

### **133. QUESTIONS AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC**

No members of the public were present

### **134. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 7th NOVEMBER 2019**

The minutes of 7th November 2019 were accepted as an accurate record, and were moved by Councillor Collins and seconded by Councillor Asman.

### **135. MATTERS ARISING FROM THE MINUTES**

**a) Remembrance Service** - Councillor Evans commented on the huge turnout for remembrance service, including many organisations, children and veterans.

#### **b) Community Governor Monkton/ Golden Grove Community School**

The Clerk reminded Council of the vacancy for Governors at the above two schools. Following a discussion, Councillor Carey and Councillor Evans announced that they will put their names forward for the Golden Grove Vacancy.

**c) Tree Felling (Minute 130)** The Clerk read out a reply she had received from Mr Richard Staden following on from the correspondence she received about the trees cut down at the rear of the Commons car park.

**136. PLANNING APPLICATIONS RECEIVED**

**19/0702/PA**

**Proposal:** Erection of double storey extension to rear of property and erection of porch area underneath existing balcony to front of property.

**Site Address:** Rotherslade, Holyland Road, Pembroke SA71 4BJ

**Council would support the application**

**19/0728/PA**

**Proposal:** New porch and extension to a renovated kitchen / diner, and a rear extension to create a master bedroom suite

**Site Address:** Rosevale, The Grove, Grove Hill, Pembroke SA71 5BP

**Council would support the application**

**19/0774/PA**

**Proposal:** Variation of Conditions 3,4,5,6,7,8 & 10 of planning permission 16/0318/PA (residential development for 4 dwellings and associated engineering works) to alter the time scales and consider details

**Site Address:** Land adj to Riverside Close, Pembroke, Pembrokeshire

**Council would object to the application for the following reason.**

That the application be refused by virtue of the fact that there is insufficient information submitted in respect of the variations sought to conditions 3,4,5,6,7,8 & 10 of application 16/0318/PA. Should details be submitted as part of this application the Town Council would wish to be consulted prior to the application being determined.

The Town Council remains concerned about the condition of the land and the impact of any future development of the millpond on the important wildlife corridor along its banks.

**137. PLANNING APPLICATIONS DETERMINED**

**19/0623/TF**

**Proposal:** Tree Works

**Site Address:** The Elms, Golden Hill Road, Pembroke, Pembrokeshire, SA71 4QB

**Decision: Conditionally Approved**

**The above was noted by Council**

**138. LICENSING**

None Received

### **139. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT**

#### **To approve the list of payments**

149.	Rose Howson (Cleaning materials)	13.79
150.	Suzie Thomas (Rope, coffee and milk)	23.31
151.	Jayne Howes (Stamps and milk)	11.77
152.	The Festive Lighting, Small Christmas Trees	1152.00
153.	Jewson (Gloss Paint)	71.35
154.	Pembrokeshire County Council (Running Costs at Library)	20000.00
155.	Pembrokeshire National Coast to Coast (Advert)	114.00
156.	RNLI Mayors Tickets Christmas Party	25.00
157.	Wages (Week ending 4.11.19)	569.66
158.	Rose Howson (Tea Bags)	2.65
159.	Berndt Shilke, Window Cleaning	20.00
160.	Salem Xmas Tree Farm - Christmas Trees	282.23
161.	Salem Xmas Tree Farm - Christmas Trees	19.27
162.	Pembroke packaging & Print - Toilet Rolls, Cleaning materials	25.84
163.	Modern Print & Design (Hosting domain - Town Trial website)	210.00
164.	Pembrokeshire County Council (Trade Waste)	436.68
165.	Halstead DIY (Paint brushes etc)	23.28
166.	Camarthenshire County Council - Pension	1282.94
167.	HMRC - Tax/ NI	944.90
168.	Wages (Week ending 11.11.19)	569.66
169.	B Jones Electrical Contractor (Testing & Inspection of lights)	2820.00
170.	Griggles (Rose Howson - Santa Outfit)	50.00
171.	B & M (Rose) Superglue, plugs, coffee, milk	13.41
172.	B Jones Electrical Contractor (Erection of lights)	5886.00
173.	Tindle newspaper (Advert Xmas in Pembroke)	49.44
174.	Lions Charity Shop (Christmas Decorations)	5.00
175.	Robinson Retail (milk)	1.46
176.	Wages (Week ending 18.11.19)	569.66
177.	Mayors Expenses (Gareth Jones)	500.00
178.	Salaries (week ending 26.11.19)	3395.78

**The accounts were agreed unanimously and approved by Councillor L Brown and seconded by Councillor A Carey**

### **140. CORRESPONDENCE RECEIVED**

No Correspondence received

### **141. MAYORAL APPOINTMENTS**

09.11.2019.	Military Ceremony, Pembroke Dock	Mayor
09.11.2019	Military Service, St Andrews Church	Mayor
10.11.2019	Remembrance Service, Pembroke & Pem Dock	Mayor

21.11.2019	Pembrokeshire Young Achiever Awards	Mayor
22.11.2019	Citizens Advice 80th Birthday party	Mayor
23.11.2019	Scout Presentation, Haverfordwest	Mayor
24.11.2019	Gild of Freemen of Pembroke, Service & Dinner	Mayor
29.11.2019	Father Christmas Comes to Town	Mayor

**The above was noted.**

**142. AGENDA ITEMS**

**143. UPDATE FROM COUNTY COUNCILLORS**

Councillor Harvey gave council an update of what was happening in his respective wards.

**144. TO REVIEW & APPROVE THE PRECEPT FOR 2020/21 (TOWN CLERK - MINUTES ENCLOSED FROM FINANCE PRECEPT MEETING)**

The Clerk went through the minutes of the meeting held by the Finance Committee held on the 22nd November 2019. Following a discussion and review, it was resolved to accept the proposed precept for the year 2020/21 at a figure of £214,850.00

**145. TO REVIEW AND APPROVE THE QUARTERLY BUDGET (TOWN CLERK - QUARTERLY SUMMARY ATTACHED)**

The Clerk went through the quarterly budget review, following a discussion it was resolved to accept the quarterly budget review.

**146. TO CONSIDER APPLICATIONS FOR FINANCIAL ASSISTANCE (ATTACHED)**

The Clerk gave council one application which she had received for financial assistance from E Dureau who is raising funds for a Blue Plaque to be erected in Pembroke at the site of the old Haggars Cinema and Ballroom. Following a discussion it was resolved to give £100.00 towards this application.

**147. MAYORS CADET (COUNCILLOR EVANS)**

This item was deferred to the next meeting

**148. RESIGNATION OF COUNCILLOR (TOWN CLERK)**

The Clerk read out a letter of resignation she had had received from Mr Chris Doyle (Monkton Ward). She also explained that the position had been advertised for anyone wishing to call an election for this ward. Following on from no one calling for an election, this post was now being advertised to be filled by co-option which will close on 27th December and will be arranging interviews in the January meeting.

Mayor .....