

**MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL
HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 7th NOVEMBER 2019**

Present:

Councillors:

G Jones (Mayor)
L Asman (Deputy Mayor), Cllrs A Brinn, R Blackburn,
D Evans, M Phillips, J Nutting, C Collins
J Harvey, K Nicholas, L Brown, A Cooke

In attendance:

Suzie Thomas (Town Clerk)
Jayne Howes (Assistant Town Clerk)
Rev Stella Hayton

116. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST

Councillors C Doyle, Cllr A Carey, D Bush
Councillor Harvey took no part in the debate or voting on the planning applications at this meeting.

117. QUESTIONS AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

No members of the public submitted any questions

118. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 17th OCTOBER 2019

The minutes of 17th October 2019 were accepted as an accurate record, and were moved by Councillor Brinn and seconded by Councillor Harvey.

119. MATTERS ARISING FROM THE MINUTES

a) Mill Pond

The Clerk read out a reply from Mair Rees (Environment Officer Conservation) from Natural Resources Wales. She also read out a letter she had received from a local resident, expressing his concerns about the Pond. Following on from a discussion, it was resolved that the Mill Pond Group set up another meeting to find a way forward with the relevant parties.

120. PLANNING APPLICATIONS RECEIVED

19/0729/PA

Proposal: Demolition of existing porch and construct new porch / wheelchair transition area

Site Address: Ty Berllan, 22 Orchard Gardens, Pembroke

Council would support the application

121. PLANNING APPLICATIONS DETERMINED

19/0567/PA

Proposal: Proposed outline application for a single dwelling

Site Address: Plot adjacent to Devon Drive, Buttermilk Lane, Pembroke

Decision: Conditionally Approved

19/0555/PA

Proposal: Erect a lounge extension to the front elevation

Site Address: 4 St Michaels Road, Pembroke, SA71 5JG

Decision: Conditionally Approved

The above was noted by Council

122. LICENSING

None Received

123. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT

To approve the list of payments

133	Wages	Week ending 7.10.19	569.66
134	Wages	Week ending 14.10.19	569.46
135	Pembroke Packaging & Print Ltd	Toilet rolls & cleaning materials	25.35
136	Cllr L Asman	Deputy Mayor's Allowance	250.00
137	Wisebuys	Bouquets for fair	60.00
138	Samba Doc	Parade for fair	275.00
139	Berndt Shilke	Window cleaning	20.00
140	HMRC	Tax/NI	910.02
141	Carmarthenshire County Council	Pension – 1.9.19-30.9.19	1284.53
142	Pembrokeshire Fire & Safety Ltd	Annual Inspection & Service	226.20
143	Kaylee White	Dishwasher Tablets	7.98
144	Wages	Week ending 21.10.19	569.66
145	Infinity Document Solutions	Photocopier copies used	64.02
146	Christine Beech	Town Crier's Coat (alterations)	75.00
147	B Jones Electrical Contractor	Dismantling of flags	1080.00
148	Wages	Week ending 28.10.19	3315.17

The accounts were agreed unanimously and approved by Councillor Brinn and seconded by Councillor Carey.

124. CORRESPONDENCE RECEIVED

No Correspondence received

125. MAYORAL APPOINTMENTS

Date	Event	Place	Attending
2.10.19	Official Opening Portfield Fair	Haverfordwest	GJ
4.10.19	YAH Harvest Tea	Town Hall	GJ
5.10.19	Pembroke Soup	Town Hall	GJ
6.10.19	Gild of Freeman of Haverfordwest	Haverfordwest	GJ
10.10.19	St Michaelmas Fair	Pembroke	GJ
11.10.19	Mayor's Charity Dinner	Neyland	GJ/LA unable to attend
12.10.19	Three Amigos Toy Run Launch	Monkton Swifts	LA
13.10.19	Girl Guides Our Five Essentials	Haverfordwest	LA
17.10.19	St Matthew's Charter Fair	Tenby	GJ
18.10.19	Presentation from Scout I Nevatte	Monkton Swifts	GJ
19.10.19	Prayer Breakfast	Wolfscastle	GJ
19.10.19	Priory Visitation Service	St David's Cathedral	GJ
20.10.19	Cruse 60 years	St David's Cathedral	GJ
22.10.19	Memorial ceremony	Carew Cheriton Tower	GJ

The above was noted.

126. AGENDA ITEMS

127. UPDATE FROM COUNTY COUNCILLORS

Councillor Brinn and Harvey gave council an update of what was happening in their respective wards.

128. TO DISCUSS THE MEETING OF THE 4TH NOVEMBER 2019

Council discussed the meeting they attended with representatives from Pembrokeshire County Council regarding the redevelopment of South Quay. Following a lengthy discussion it was resolved for the Clerk to write to PCC thanking them for coming and to enquire as to whether Pembroke Town Council could have a monthly update and perhaps a representative attend the meetings every quarter.

129. CHRISTMAS ARRANGEMENTS (TOWN CLERK)

The Clerk reminded Council that Father Christmas would be coming to Pembroke on Friday 29th November. She stressed that volunteers are needed for the night so those available to help out on the night to meet in the Town Hall at 5.30pm. She also requested to Council that the Christmas Shop Window competition be the same as previous years with 3 prizes given by the Council. Following a discussion it was resolved to award 3 prizes totalling £225.00.

130. TO DISCUSS CONCERNS OVER TREE FELLING IN PEMBROKE (COUNCILLOR ASMAN)

Councillor Asman informed Council that she was very disturbed that the trees that had been cut down at the back of West Street. The Clerk informed the meeting that she had emailed Richard Staden of Pembrokeshire County Council, who had replied at the time, that he knew nothing of it. Following a discussion it was resolved to investigate this further and to write to Mr Staden again. Councillor Harvey informed to council that unless a TPO is placed on a tree, they can be cut down, without going through PCC. He suggested that Councillors do a survey in their own ward, to identify any important trees and then they could try to get a TPO placed on them.

131. TO DISCUSS DATE AND ARRANGEMENTS FOR MAYOR MAKING 2020/21 (COUNCILLOR ASMAN)

Councillor Asman informed Council that she had been in discussions with the Clerk and next year, the May Bank holiday was being changed from the Monday to the Friday to mark the 75th anniversary of VE day. Following on from this she proposed that the Mayor Making be arranged for Saturday 16th May 2020. Following a discussion, it was resolved that the date be arranged for 16th May 2020. She then enquired with Council to hold the Ceremony in the Council Chamber not the Courtroom as was the usual as she would only be inviting a small amount of people. Following a discussion it was resolved that this be put on the Agenda after the election of the Mayor.

Mayor