

**MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL
HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 8th AUGUST 2019**

Present:

Councillors:

G Jones (Mayor)
L Asman (Deputy Mayor), Cllrs A Brinn, R Blackburn, A Carey,
D Evans, K Nicholas., C Collins, D Bush

In attendance:

Suzie Thomas (Town Clerk)
Jayne Howes (Assistant Town Clerk)
Rev Stella Hayton

Guest speakers from Community Health Council, Mr Ian Phillips, Mr David Bryon and Mrs Helen Williams were welcomed to the meeting. They then went on to give a brief introduction of what the Council did and their aims and objectives, which were to put forward the patients' voices regarding the NHS services in Pembrokeshire and Carmarthenshire. They look at NHS proposals and procedures to see if it meets with the community's needs. 17 suggestions have been put forward to them which are currently ongoing and being put into action. They have 9 staff, 4 which are full time, and 5 part time and they are actively looking for new members. They then invited questions from the Town Council and members of public which were present. Mrs Lyn Edwards said that the Armed Forces and Veterans were not recognized and all the surgeries were not aware of the Welsh Covenant Policy put in place. She went on to say that mental health for young people was not at all meeting the needs of the community. The Mayor thanked the speakers, and they left information leaflets for all councillors to peruse.

62. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST

Councillors C Doyle, L Brown, M Phillips, A Cooke, J Nutting, J Harvey

63. QUESTIONS AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

No members of the public submitted any questions

64. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 11th JULY 2019

The minutes of 11th July 2019 were accepted as an accurate record, and were moved by Councillor Bush and seconded by Councillor Asman.

65. MATTERS ARISING FROM THE MINUTES

a) Mill Pond Update (Councillor Phillips)

As Councillor Phillips was absent the Clerk gave Council an update of the meetings that had taken place regarding the Mill Pond. She also mentioned a survey that had

been done on facebook page asking the public for their opinion on whether they would like to see the Mill Pond remain fresh water or revert back to tidal.

b) William Marshal Statue Update & WW1 Commemoration (Councillor Asman)

Councillor Asman informed council of how the fundraising was progressing for the William Marshal Statue. The History Society had raised £2000, with the Male Voice Choir raising £706.00 and the Lamphey Show £190.00 with also donations online of £100.00. She suggested that if Councillors sold 2 books of raffle tickets each, this would also help with the fundraising.

Councillor Asman proposed to Council to waive the fee on her upcoming book launch which would be held in the Town Hall on the 9th November for the WW1 Commemoration and this will be a fundraising opportunity in support of the VC Gallery. Following a discussion it was agreed to waive the fee for the Book Launch. She also proposed to Council to enquire with the War Memorial to see if it would be possible to add around a dozen names to Pembroke Cenotaph as they were missing. Also to write to the Bishop regarding the sale of St Michael's Church where the memorials of those who lost their lives are still in situ and should be moved St Marys Church.

66. PLANNING APPLICATIONS RECEIVED

None Received

67. PLANNING APPLICATIONS DETERMINED

19/0136/PA

Proposal: Proposed single storey rear dining / Playroom & WC Extension

Site Address: 24 Beaufort Road, Pembroke, Pembrokeshire, SA71 4PX

Decision: Conditionally Approved

19/0217/TF

Proposal: Tree Felling

Site Address: 7 Ashleigh Gardens, Pembroke, Pembrokeshire, SA71 4AR

Decision: Conditionally Approved

19/0151/PA

Proposal: The installation of a 12.5m greenfield monopole to replace an existing 11.5 m monopole (IN RETROSPECT)

Site Address: Southdown Farm, St Daniels Hill, Pembroke, SA71 5BT

Decision: Unconditionally Approved

19/0162/LB

Proposal: Proposed demolition of conservatory and lean-to kitchen and construction of new single storey kitchen / dining area.

Site Address: Springfield House, The Green, Pembroke, SA71 4NN

Decision: Conditionally Approved

The above was noted by Council.

68. LICENSING

None

69. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT

To approve the list of payments

67.	Carmarthenshire County Council	Pensions	£ 1221.13
68.	Amazon (Suzie)	Cleaning Materials	£ 30.45
69.	Consortium	Cleaning Materials	£ 37.75
70.	Pembrokeshire County Council	Contribution Play Park	£15000.00
71.	B Jones Electrical	Erection of Flags	£ 1080.00
72.	B Jones Electrical	Electrical Work TH	£ 163.20
65.	Hill Farm Nursery	Hanging Baskets	£ 300.00
66.	Hill Farm Nursery	Flowers Main St	£ 1039.50
73.	Total Tech Ltd	monthly Phone/Internet	£ 66.00
74.	Jeff Clout	River Rally	£ 450.00
75.	The Vagrants Crew	River Rally	£ 250.00
76.	Pembrokeshire County Council	Road Closure Civic Sun	£ 401.70
77.	Total Tech Ltd	Domain	£ 180.59
78.	Berndt Shilke	Cleaning Shelter/Boards	£ 130.00
79.	Neil Thomas	River Rally	£ 200.00
80.	Pembroke Packaging	Paper	£ 71.82
81.	West Wales Maritime	River Rally	£ 600.00
82.	Councillor Gareth Jones	Mayors Allowance	£ 500.00
83.	Pembrokeshire County Council	Flowers Pembroke	£ 3008.40
84.	Keesha Haines	River Rally	£ 75.00
85.	Torphiesplus medals (suzie)	Memorial Cup for Show	£ 9.48
86.	Co-op/BM/Poundstretcher	Cleaning Materials	£ 17.05
87.	SSE	Christmas Lights	£ 35.91
88.	CEF	Electrical Tubes	£ 11.88

The accounts were agreed unanimously and approved by Councillor Collins and

70. CORRESPONDENCE RECEIVED

PEMBROKESHIRE LANDSCAPE CHARACTER ASSESSMENT Supplementary Planning Guidance – draft for Consultation

Pembrokeshire County Council is consulting on draft Supplementary Planning Guidance 'Landscape Character Appraisal' between the 15 July and 16 September 2019. Copies of the documents are available to view on the Council's website, under [LDP Supplementary Planning Guidance Page](#), and can be viewed online at local libraries and contact centres. Paper copies are available to view at Pembrokeshire County Council County Hall, Haverfordwest.

The Landscape Character Assessment uses information from LANDMAP. LANDMAP is the all-Wales system where landscapes are recorded and evaluated into a nationally consistent data set.

LANDMAP includes five datasets

- Visual and Sensory Landscape, Geological Landscape, Landscape Habitats, Cultural Landscape, Historic Landscape

which map and classify landscapes from the unique perspective of each dataset.

The Landscape Character Assessment identifies 29 distinct landscape character areas. For each landscape character area, key characteristics and qualities are set out. Changes to the landscape including past and present changes, alongside likely future changes and key sensitivities help to inform guidelines to protect, conserve or enhance areas.

This Supplementary Planning Guidance will guide the Council when it considers planning applications which could impact on the landscape.

If you wish to comment on any part of the draft Landscape Character Assessment, please send your response by e-mail to ldp@pembrokeshire.gov.uk or write to Julie Kirk, Senior Planning Officer, Development Planning, County Hall, Haverfordwest, SA61 1TP.

Please ensure your comments are received **by 5pm on the 16th September 2019.**

All responses received will be summarised, together with recommended changes to the document, for consideration by a future meeting of the Council's Cabinet, prior to approval as Supplementary Planning Guidance.

REVIEW OF THE ELECTORAL ARRANGEMENTS FOR THE COUNTY OF PEMBROKESHIRE

Enclosed copies of Review concerning Pembroke

I enclose two copies of the Commission's Final Recommendations for the electoral arrangements for the County of Pembrokeshire that have been today been submitted to the Welsh Government for consideration. The report can be viewed on the Commission's website at www.ldbc.gov.wales.

Under Section 37 of the Local Government (Democracy) (Wales) Act 2013, on receipt of the report, the Welsh Government may, if it thinks fit, make an order giving effect to any recommendations made to it by the Commission as submitted or with modifications. Any order giving effect to such recommendations shall not be made until after the expiry of six weeks from the day on which the recommendations were submitted.

Copies of the report together with a map have been placed on deposit at the Offices of Pembrokeshire County Council and at the Offices of the Commission and will be available for inspection until the expiration of six months after the making of any order giving effect to the recommendations, or after a notification by the Welsh Government that it does not propose to give effect to the recommendations.

Chief Executive
Shereen Williams

HOPE - MULTIPLE SCLEROSIS THERAPY CENTRE

The following letter has been received from Liz Brombley

On behalf of the Hope Centre I would like to thank you for joining us at our Mid Summer Concert on Friday 21st - we appreciate your support and hope you enjoyed the performances. Although it is harder to raise funds in the current climate we feel it was a success all round: fabulous venue, fabulous performers, good PR and also with sponsorship support a fairly good financial result.

We are pleased to confirm a net profit of £3060.00

We all know there is a great deal of effort given to organize these events but without the support of yourselves and others, including the Performers who also support by greatly reducing the fees (The Neyland Ladies kindly waived their fee) the financial outcome would not be so encouraging - even though a very enjoyable performance.

Your continued support of our Charity is very much appreciated.

With very best wishes, Liz Brombley

The above was noted by Council

71. MAYORAL APPOINTMENTS

08.06.2019	4626 Squadron Brize Norton	GJ attending
13.07.2019	Pembroke River Rally	GJ Attending
13.07.2019	Sea Sunday Service Fishermans Mission	GJ Attending
14.07.2019	Civic Service Mayor Neyland	LA Attending
15.07.2019	Receive Cheque for Statue	GJ Attending
18.07.2019	Ed Morris Book Signing	GJ Attending
19.07.2019	Male Voice Choir Concert	GJ & LA Attending
21.07.2019	Civic Service Narberth	GJ Attending
29.07.2019	Tom Barass Funeral	GJ Attending

The above was noted.

72. AGENDA ITEMS

73. UPDATE FROM COUNTY COUNCILLORS

Councillor Carey and Councillor Brinn each gave Council an update to what they had been achieving in their respective wards.

74. RIVER RALLY UPDATE/FEEDBACK (TOWN CLERK)

The Clerk informed Council that this year's River Rally was well attended and a great success. However, the setting up and clearing away is left to staff who find it quite difficult to lift and erect the table and chairs, and if more councillors could attend it would make the job so much easier. The Clerk thanked Councillor Collins for moving the tables and chairs down to the Quay and the Councillors that stayed all day at the event. Councillor Evans informed Council that he would place this on the Agenda at a future meeting to discuss a plan for next year's show.

75. TO REVIEW AND APPROVE THE EXTERNAL AUDIT FOR 2018/19 (TOWN CLERK)

The Clerk informed Council that she had still not received the External Audit through the post so it would have to be deferred to the next meeting

76. STREET CLEANING (COUNCILLOR NICHOLAS)

Councillor Nicholas informed Council that he was disappointed that the Street Cleaner did not seem to be present in the Main Street of the Town. Comments have been made from the public that the streets were looking very shabby and scruffy. Councillor Nicholas proposed to Council that a letter be sent to Pembrokeshire County Council requesting that the Cleaner spent more time in the Main Street. He also proposed that a letter be sent to the Chamber of Trade, asking shopkeepers to brush outside their own shop.

Mayor

