



Town Hall
Pembroke

11th June 2020

REPORT TO THE TOWN COUNCIL MEETING

18th JUNE 2020

Mayor, Ladies and Gentlemen,

Note from the Clerk.....

As previously I am sending this report out to you all by email. However as there are quite a few things to discuss I would suggest that a video conference take place on the 18th June at 6.30pm as per last month. Those who cannot take part, the Mayor has suggested that he can meet with the individuals on a one to one basis and go through what has been discussed, to keep everyone in the loop. Please email me to let me know as to whether you will be taking part or would like an appointment with Gareth.

- 1. DECLARATIONS OF INTEREST**
- 2. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 14th MAY 2020**
- 3. MATTERS ARISING FROM THE MINUTES (for information only)**

The flowers have all now been planted in Pembroke.
The Staff have not been furloughed at Pembroke Library.
No quotations were received for the building works at the Town Hall, and the work is now being completed from the original quote.
Manual staff are back at work in the Town Hall. Myself and Jayne will be back in the office and setting up from the 15th, to re-open on the 22nd to the public, subject to Welsh Government guidelines.

- 4. PLANNING APPLICATIONS RECEIVED**

19/1193/PA

Proposal: Convert Existing Retail Premises to Three Shops and Ten Holiday Apartments with Ancillary Facilities

Site Address: : 6-10, Main Street, Pembroke, Pembrokeshire, SA71 4NP

20/0136/PA

Proposal: New dwelling constructed above garage behind town walls

Site Address: 107, Main Street, Pembroke, Pembrokeshire, SA71 4DB

5. LICENSING

None

6. PLANNING APPLICATIONS DETERMINED

No applications determined

7. ACCOUNTS FOR PAYMENT

Set out below is the list of bills for payment and confirmation:

27.	Wages	Wk Ending 01/6/20	£591.74
28.	Bank Charges	Natwest	£ 7.00
29.	Data Protection Renewal	ICO	£ 40.00
30.	Membership Fees	SLCC	£161.00
31.	Keys Cut	Halstead	£ 24.77
32.	Purchase of Photocopier	Infinity	£414.00
33.	Sanitary Disposal Unit	Citron Hygiene UK Ltd	£105.65
34.	Blackhorse Toilets	Pembrokeshire C Council	£252.58
35.	Cleaning Materials	Consortium	£ 59.48
36.	Wages	Week Ending 08/6/20	£591.74
37.	PAYE/ NI	HMRC	£730.02

8. CORRESPONDENCE RECEIVED

None Received

9. MAYORAL APPOINTMENTS :-

No official Appointments

10. AGENDA ITEMS

A) To approve the Minutes of the 14th May 2020

B) To give a decision on the Planning Applications above

C) To approve the list of Accounts for Payments

D) To review and approve the quarterly budget (Details attached)

E) Update from County Councillors (Details Attached)

F) To review Applications for Financial Assistance (Details Attached)

- 2nd Pembroke Scout Group
- Cruse Bereavement Care
- Pembroke Dock Karate Club

G) To receive an update on South Quay Development and discuss financial support re Library/Tourist Information Centre/Community Hub (Councillor Asman) (Details Attached)

H) Update on Mill Pond (Councillor Jones/ Town Clerk)

I) To discuss the second Home Tax Grants (Councillor Jones)

J) To inform of absence of leave due to illness for Councillor Brown (Town Clerk)

D) Any other comments regarding the Report of 18th June 2020