

MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 11th JANUARY 2024

Present Councillors:

A Mortenson (Deputy Mayor),
L Asman, R Blackburn, L Jenkins, D Willington, A Cooke,
D Willcocks, L Herring, J Grimes, G Jones, D Bush, C Collins

In attendance:

Suzie Thomas (Town Clerk)
Jayne Howes (Assistant Town Clerk)

Guest speaker, Police & Crime Commissioner Dafydd Llewellyn

Mr Llewellyn had a lengthy discussion with Council discussing various issues, including policing at Pembroke Fair, CCTV, Drugs and Anti-social behaviour and concerns raised by Council of the lack of police presence at night. He emphasised the importance of ringing through any incidents no matter how small so it can be logged in the system, as a lot of people are not ringing the police as they think nothing will be done about it. Mr Llewellyn was thanked for this attendance at the meeting, and he offered an invitation to Council to attend Headquarters in Carmarthen.

137. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST

Apologies from Councillor Brinn (Mayor), Councillor Evans & Councillor Phillips,
Pastor Rob James

Declarations of interest Councillor Grimes, Councillor Collins, Councillor Jenkins

138. TO SIGN AND CONFIRM THE MINUTES OF THE MEETING ON 7TH DECEMBER 2023

The Minutes of the 7th December 2023 were accepted as an accurate record.

139. QUESTIONS AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

No questions raised.

140. MATTERS ARISING FROM THE MINUTES (for information only)

a) Nash Fingerpost – Update (Councillor Evans)

Samuel Kurtz (Carmarthen West and South Pembrokeshire): Will the Minister provide a description of the traffic signals due to be installed at the Nash

Fingerpost junction on the A477, outlining if they are traffic lights, or any other form of traffic signals? (WQ90001)

Julie James: Design work for the installation of a traffic light signal controlled junction is underway.

As part of the design, active travel, and the provision of street lighting will be considered and a road safety audit will be completed.

The traffic lights will be controlled using an intelligent traffic control system to minimise congestion.

b) Update from County Council meeting re LUF Funding for Pembroke (Councillor Grimes)

Councillor Grimes gave Council an update of the meeting he had with the Regeneration department of Pembrokeshire County Council discussing the LUF funding for Pembroke and also the South Quay Development. He had arranged for a walkaround Pembroke with colleagues from Pembrokeshire County Council and various other County Councillors, and will report back after the meeting had taken place.

c) Structural Engineering Report – Town Hall

The Clerk informed Council that she had a structural engineering report completed on the Town Hall and that a written report would be supplied in the next week or so, and then work could be booked in accordingly.

141. PLANNING APPLICATIONS RECEIVED

Proposal: Permanent removal of the two ground floor back pews on the east side and west side of Chapel

Site Address: Tabernacle United Reformed Church, Main Street, Pembroke, SA71 4DE

Council would support the application

23/0783/PA

Proposal: Proposed store with balustrade (partly in retrospect) occupying footprint of former raised decking area constructed in 2001

Site Address: 9 Littlegates, Holyland Road, Pembroke, Pembrokeshire, SA71 4BL

Council would support the application

142. PLANNING APPLICATIONS DETERMINED

Proposal: Two Storey rear extension

Site Address: 30 Station Road, Pembroke SA71 4AH

Decision: Refused

Ref: 21/1282/PA

Proposal: Erection of a dwelling (amended plans)

Site Address: 6 The Grove, Grove Hill, Pembroke, SA71 5BP

Decision: Conditionally Approved

Ref: 23/0639/PA

Proposal: Convert existing garage into Home Office

Site Address: 20 Upper Lamphey Road, pembroke

Decision: Conditionally Approved

Ref: 23/0536/PA

Proposal: Sloping infill rear extension

Site Address: 48 Station Road, Pembroke

Decision: Refused

The above was noted by Council.

143. LICENSING

None received.

144. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT

Set out below is the list of bills for payment and confirmation:

274	Pembrokeshire County Council	Black Horse Toilets 2023/2024	£9319.00
275	Pembrokeshire Coast National Park Authority	Coast to Coast Advertisement 2024	£130.00
276	Mr Malcolm Powell	Repair sink/boiler	£35.00
277	Home Bargains (Kaylee)	Cleaning materials	£20.98
278	Mr Dudley Jones	Mayor's Christmas Card Painting	£75.00
279	Wages	Week ending 4.12.23	£678.34
280	Just Great Design & Print Solutions	Christmas card design & print	£120.00
281	Arcswood	Green infrastructure	£438.00
282	Arcswood	Green infrastructure	£1125.00
283	Pembrokeshire Food Bank	Gift aid	£500.00
284	Mrs Rose Howson	Petrol to choose Christmas trees	£50.00
285	HMRC	November	£1220.51
286	Carmarthenshire County Council	Pension November	£1360.42
287	Wages	Week ending 11.12.23	£845.05
288	Wages	Week ending 18.12.23	£587.54
289	Touring Pantomime	Pantomime Cinderella (paid deposit £100.00 previously)	650.00
290	British Gas	Gas period 2.11.23 – 1.12.23	£183.87
291	Jewson	Evo-stik sticks & bungee hooks	£15.09
292	The Garage Door Workshop	Repairs to up & over garage door	£150.00
293	Simply Landscaping	Supply & fit disabled toilet door	£560.00
294	B Shilke	Window cleaning	£20.00
295	TSL Engraving	Plaque	£15.24
296	B Jones Electrical Contractor	Erection of Christmas lights	£5075.00
297	B Jones Electrical Contractor	Inspection & testing of all column supplies serving Christmas motifs	£1840.00
298	Mr Malcolm Powell	Locate problem and rectify water leak	£50.00
299	Seton	Rock salt	£55.93
300	Total Tech	Broadband monthly	£59.75
301	Halsted DIY	Wood glue, nails etc	£25.17
302	CLlr Aden Brinn	Travel allowance	£67.76
303	Welsh Water	Water charges July – December	£915.09

304	DWL Landscaping	2 Christmas trees	£400.00
305	Wages	Week ending 22.12.23	£891.75
306	Wages	Week ending 29.12.23	£690.43
307	British Gas	Electricity period 11.11.23 – 9.12.23	£382.72
308	British Gas	Electricity period 10.10.23 – 10.11.23	£448.25
309	Jewson	Plumbing materials	£50.40
310	Total Tech	Support	£14.00
311	Total Tech	Support	£98.00
312	Mr Neil Thomas	Sleigh Run Commentator	£150.00
313	Scribe	Year End Health Check	£79.00
314	Viking Office UK Ltd	Stationery	£50.91
315	Zoom	Video Communication	£12.99
316	Collins Bros	Delivery & installation of 2 Christmas trees	£120.00

Those marked * to be recovered

The above accounts were agreed unanimously.

145. UPDATE FROM COUNTY COUNCILLORS

Councillor Cooke informed council of a message from Councillor Phillips that the dropped kerb crossing on Upper Lamphey road had now been installed. Councillor Willington informed council that he had received a lot of positive feedback from residents.

146. CORRESPONDENCE RECEIVED

None Received

147. MAYORAL APPOINTMENTS

No appointments as at today's date

148. AGENDA ITEMS

149. TO REVIEW AND APPROVE THE FINANCIAL RISK ASSESSMENT (TOWN CLERK)

The Clerk presented Council the Financial Risk Assessment. Following a review and discussion it was resolved to approve for year commencing 2024/25.

150. TOWN COUNCILLORS AND OUR ROLE IN LOCAL GOVERNMENT AND OUR RESPONSIBILITY TOWARDS THE ELECTORATE (COUNCILLOR BLACKBURN) SEE ATTACHED.

Councillor Blackburn stated that “Our role in local government, is responsibility towards our electorate to challenge Pembrokeshire County Council regeneration and planners, and would like to propose the following”:

1) Request the conservation officer to come to a meeting.

Following a discussion with various concerns raised it was resolved that the Clerk invite the Conservation Officer to a Town Council meeting.

2) Council revisits the provision of £25,000 of ratepayer’s money towards the library.

Councillor Blackburn proposed to Council that the 25k that is contributed towards the Library in Pembroke should be re-visited. The Clerk informed Council that a 5 year term was agreed with Pembrokeshire County Council, however it was suggested that numbers be looked at on who uses the Library in Pembroke, with a head count, rather than a book count, which would lead to more accurate figures. It was suggested that a conversation take place with Mr Mike Cavanagh to receive more detailed information of the new Library once moved, into the new building at South Quay.

3) Vote of no confidence in Regeneration Section of Pembrokeshire County Council

Councillor Blackburn raised her concerns regarding the Regeneration team of Pembrokeshire County Council. Following a discussion, Council would not support this proposal. However a lengthy discussion took place and it was agreed that better communication is needed. Councillor Blackburn withdrew her proposal.

Mayor

