

**MINUTES OF THE ORDINARY MEETING OF THE PEMBROKE TOWN COUNCIL
HELD AT THE TOWN HALL, PEMBROKE ON THURSDAY 5TH DECEMBER 2024**

Present:

Councillors:

A Mortenson (Mayor), G Jones (Deputy Mayor)
D Evans, K Nicholas, A Brinn, L Herring, D Bush, L Asman,
R Blackburn, L Jenkins, D Willcocks and J Grimes

In attendance:

Jayne Howes (Assistant Town Clerk)

119. APOLOGIES FOR ABSENCE/ DECLARATIONS OF INTEREST

Apologies received from Councillor Clive Collins, Suzie Thomas (Town Clerk) and Lyn Edwards (Lay Preacher)
Councillor Willington and Councillor Cooke absent.

120. QUESTION & ANSWER SESSION WITH MEMBERS OF THE PUBLIC (MAX 10 MINS)

None present

121. TO SIGN AND CONFIRM THE MINUTES OF THE ORDINARY MEETING OF THURSDAY 7th NOVEMBER 2024

Councillor Asman reported that Minute Number 116 stated Council Asman instead of Councillor Asman, therefore, for this to be amended. The minutes of the meeting held on Thursday 7th November 2024 were accepted as an accurate record, (with the amendment above), proposed by Councillor Herring and seconded by Councillor Blackburn.

**122. MATTERS ARISING FROM THE MINUTES (FOR INFORMATION ONLY)
a) Formation of a Youth Engagement Committee**

Councillor Herring informed the meeting that there were 552 reported crimes in the last 6 months which on average is in the region of 60% of which are actually reported so a further 40% could possibly be added to this list. He was looking into the matter further and proposed to defer this matter until a further date.

b) To discuss a detailed requirement of works to Council Chamber

Councillor Asman informed Council, that she is in the process of making a funding application to the Heritage Lottery Fund for a project to further promote the Museum, including the making of a short introductory film about the history of Pembroke, to be shown in the Council Chamber. Whilst the Museum and Murals provide a visitor attraction, she thought more could be made of the Chamber itself to form part of the Town Council experience. Should Council be in agreement, she would be willing to work on the funding application to include restoration of the Chamber to its original state. After discussion, Council decided not to include the Council Chamber in the application and to review at a later date.

123. PLANNING APPLICATIONS RECEIVED**Proposal:** Emergency Repairs**Site Address;** 7 Northgate Street, Pembroke, Pembrokeshire SA71 4NR**This is to inform you that the application for the above proposal has been withdrawn and our records updated accordingly.**

The above was noted by Council

124. PLANNING APPLICATIONS DETERMINED

None received

125. LICENSING

None received

126. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT

246	Modern Print & Design	12 months website hosting for Pembroke Town Trail	£366.00
247	Dyfed Alarms	Checking Intruder Alarm System & replacing 1 x 7Ah battery	£25.00
248	e-paycapita.com	Planning for Station Road Allotments	£230.00
249	HMRC	TAX/NI	£1,605.97
250	Blachere Illumination UK Ltd	Christmas lights	£5,888.40
251	Cllr Ann Mortenson	Travelling expenses – Mayor's Allowance	£215.55
252	Pembroke & District Male Voice Choir	Remembrance Concert	£100.00
253	Mrs A D Phillips	Remembrance Concert	£100.00
254	B&M	Chocolate selection boxes	£357.00
255	Farmfoods	Coffee & sugar	£15.00
256	Carmarthenshire County Council	Pension	£1,866.91
257	Monkton Priory Church	Hiring Church for Remembrance Concert	£100.00
258	Wages	Week ending 11.11.24	£650.42
259	Total Tech	Broadband fibre and phone line rental monthly	£61.06
260	B Shilkt	Window cleaning	£20.00
261	Pembroke Town Council Twinning Committee	Twining	£1,000.00
262	Wages	Week ending 18.11.24	£1,006.83
263	Cllr Gareth Jones	Town Crier Allowance	£187.01
264	British Gas	Electricity 10.10.24 – 9.11.24	£371.71
265	Collins Bros	Delivery & installation for 2 Christmas trees in Main Street	£120.00
266	Rod Hay Painting & Decorating	Materials for painting the front of the Town Hall	£1,290.00

267	Rabart Decorators Merchants Ltd	Paint for Council Chamber & Parlour	£280.04
268	Wages	November	£4,136.12
269	Christine Beech	Repairs to Rudolph costume	£10.00
270	Zoom Video Communication	Video Communication	£12.99
271	Kurys Construction LLP	Building work carried out at the Town Hall	£24,729.75
272	Kurys Construction LLP	Building work carried out at the Town Hall	£24,729.75
273	Pembroke Hire Centre Ltd	Hiring scaffolding for work carried out in Council Chamber, Parlour and Rear Corridor	£50.00
274	Karl's Garden & Handyman Services	Painting of Council Chamber, Parlour and Rear Corridor	£1500.00
275	Jewson	Paint and ties	£50.04
276	Jewson	Bungee rack set & heavy duty weatherproof tarpaulin	£46.50

Those marked * to be recovered.

It was proposed by Councillor Jones and seconded by Councillor Blackburn that the above schedule of payments were approved for payment. All voted in favour.

127. COUNTY COUNCILLORS REPORT

Council thanked County Councillors Phillips and Grimes for their reports sent prior to the meeting and commented how much the reports helped the Town Councillors.

128. MAYORAL APPOINTMENTS

1.11.24	Remembrance Concert & Service	Monkton Church	7.30pm	Cllr Mortenson
9.11.24	Remembrance Concert & Service	V C Gallery, Pembroke Dock	10.00am	Cllr Mortenson
9.11.24	Remembranc	Pembroke Dock Military Cemetery	3.00pm	Cllr Mortenson
10.11.24	Remembrance Service	Pembroke	11.00am	Cllr Mortenson/ Cllr Jones
10.11.24	Remembrance Service	Pembroke Dock	3.00pm	Cllr Mortenson
10.11.24	Remembrance Service	Neyland	2.00pm	Cllr Jones
11.11.24	Remembrance Service	Frewshwater West	11.00am	Cllr Mortenson/ Cllr Jones
23.11.24	Award Presentation	Haverfordwest High School	6.30pm	Cllr Mortenson
30.11.24	Lantern Parade	Foundry House, Pembroke	6.00pm	Cllr Mortenson/ Cllr Jones

13.12.24	Christmas Carol Service	St Mary's Church, Haverfordwest	6.30pm	Cllr Mortenson
16.12.24	Specsavers Flagship Store Official Opening	Haverfordwest	10.00am	Cllr Jones
23.12.24	Christmas Visits	South Pembs Hospital and Care Homes in Pembroke		Cllr Mortenson

129. AGENDA ITEMS

130. TO REVIEW AND DISCUSS THE REPLY TO PEMBROKESHIRE COUNTY COUNCIL REGARDING THE DRAFT PROPOSALS OF THE LOCAL DEVELOPMENT PLAN

After a lengthy discussion the following were agreed:-

South of Monkton Playing Fields LDP2 Reference GT/095/LDP2/2

Candidate Site Ref. N/A Policy Ref. GN24 Objections

- Limited access to a busy main road B4320 Angle Road
- Over development and distribution of this type of housing in the immediate area (see below). There is a significant demand for affordable and social housing in Pembroke and the addition of GT/095/LDP2/2 would not alleviate this.
 - GT/095/LDP2/1 (Castle Quarry Easter Extension) has been allocated for expansion and should negate the need to additional sites.
 - GT/095/LDP2/2 is located a rural area of rich agricultural land and would encroach into the countryside with the loss of good quality agricultural land.
 - The burden of the housing requirement falling on Pembroke is excessive and contrary to, and will therefore fail to deliver, the Plan's housing strategy. There are obvious housing sites in Pembroke Dock (which supports greater infrastructure) that have not been considered.
 - GT/095/LDP2/2 is located in an area with many species of flora and fauna and any development would severely impact on the environmental and natural habitat.
 - Close proximity to a public cemetery that is close to capacity and could require expansion in the future. GT/095/LDP2/2 is adjacent to the cemetery and there is a concern from residents that gypsy horses will further encroach upon the cemetery (as they have already done) with illegal and destructive grazing.
 - Any development on the site could adversely affect the lives of the people currently living along the road with increased industrial traffic from GT/095/LDP2/2.

South East of Southlands, St Daniels Hill LDP2 Reference HSG/095/LPD2/2

Candidate Site Ref. 302 Policy Ref. GN16 Objections

- The burden of the housing requirement falling on Pembroke is excessive and contrary to, and will therefore fail to deliver, the Plan's housing strategy. There are obvious housing sites in Pembroke Dock (which supports greater infrastructure) that have not been considered.
- Candidate Site 302 is located a rural area of rich agricultural land and would encroach into the countryside with the loss of the aforementioned good quality agricultural land.
- Due to the elevation of the proposed candidate site, any development would encroach upon the views south from Pembroke Town.
- The density of houses on this site would be four times that of the existing Southlands estate.

- Site reference 302 is owned by Pembrokeshire County Council and can only be accessed via adjacent candidate site reference 411. Site 411 is in private ownership. Therefore, development of site 302 can only proceed if approval is granted for both sites.

Pembroke St Mary South Residential Allocation Site Name South West of Southlands, St Daniels Hill LDP2 Reference HSG/095/LPD2/5 Candidate Site Ref. 411 Policy Ref. GN16 Objections

- The burden of the housing requirement falling on Pembroke is excessive and contrary to, and will therefore fail to deliver, the Plan's housing strategy. There are obvious housing sites in Pembroke Dock (which supports greater infrastructure) that have not been considered.
- Candidate Site 411 is located a rural area of rich agricultural land and would encroach into the countryside with the loss of the aforementioned good quality agricultural land.
- Due to the elevation of the proposed candidate site, any development would encroach upon the views south from Pembroke Town.
- The density of houses on this site would be four times that of the existing Southlands estate.
- Site reference 302 is owned by Pembrokeshire County Council and can only be accessed via adjacent candidate site reference 411. Site 411 is in private ownership. Therefore, development of site 302 can only proceed if approval is granted for both sites.

Pembroke By-Pass Comments running through Site References 401, 403 and 115

Pembroke Town Council were happy for a by-pass to be considered, providing Council were consulted at the very beginning and there was still an easy route for traffic to keep going to Main Street which will help keep our traders having the benefit of being able to access our Town Centre.

Pembroke Golden Hill

Before any development takes place the highway in the area needs to be upgraded.

Pembroke St Michael Site Reference 014, 079, 087, 095, 119, 281, 356, 373

Whilst Council have no objections to the further development of the South Meadows development, the following observations should be noted;

Site Reference 014 Gibbas Estate

- There will be an increase in traffic using an already busy road section and joining the Upper Lamphey Road junction
- There will also be an increase in pedestrian traffic with potentially elderly residents trying to cross a busy junction to gain access to the Morrisons shop
- We also have concerns that local GP surgeries etc will not be able to cope with the increased development in Pembroke.
- The development is on grazing land and not agricultural land.

Councillor Jenkins abstained from the bypass and Monkton proposals.

131. TO DISCUSS THE ABOVE CORRESPONDENCE FROM MR MARC OWEN, PEMBROKESHIRE COUNTY COUNCIL, REGARDING BLACKHORSE TOILETS RENEWAL AGREEMENT FOR 2025/26

After discussion, Councillor Jones proposed to accept the renewal agreement but to ask for a Service Agreement for further clarification of responsibilities. Councillor

Grimes seconded and all voted in favour. Councillor Bush gave her apologies and left the meeting.

132. TO DISCUSS THE CORRESPONDENCE REGARDING FUTURE FUNDING OF PEMBROKE LIBRARY FROM MR MIKE CAVANAGH, PEMBROKESHIRE COUNTY COUNCIL

After discussion, Councillor Evans proposed Council to continue to support the Library as per our initial agreement and then to look at the review in 2026 when hopefully we will have more information and how it benefits the town of Pembroke. Councillor Grimes seconded and all voted in favour.

133. TO REVIEW, DISCUSS & APPROVE THE PRECEPT PROPOSALS FROM THE FINANCE COMMITTEE FOR THE FOLLOWING FINANCIAL YEAR 2025/26

After discussion, it was agreed to accept in full the precept as per sub committee's recommendations and with the press release being done at the earliest opportunity.

134. TO DISCUSS FUNDING FOR A CONCERT PUT ON BY THE BAND OF THE BATTALION OF THE WELSH GUARDS AND PEMBROKE & DISTRICT MALE VOICE CHOIR AT YSGOL HARRI TUDUR (COUNCILLOR BRINN)

Councillor Brinn asked Council if they would support the event and pay £275.00 towards costs. Councillor Nicholas proposed the Council would support the event and it was seconded by Councillor Blackburn. All the Council voted in favour and to take it out of Entertainment/Activities budget.

135. TO REVIEW AND CONSIDER APPLICATIONS FOR FINANCIAL ASSISTANCE

After a detailed discussion, the Mayor agreed she would make a donation from her Allowance to Miss S Quinn. It was also agreed to discuss the Donations Policy at another date.

136. TO CONSIDER AND APPROVE THE AUDIT COMPLETION FOR 2023/24

Councillor Brinn proposed that now the Audit had been approved, Council to accept the letter of confirmation which was seconded by Councillor Grimes and accepted by full Council.

137. TO CONSIDER COUNCIL'S SUPPORT FOR THE DEVELOPMENT OF THE STATUE TRAIL IN PEMBROKE (COUNCILLOR ASMAN)

Councillor Asman reported that Pembroke and Monkton LHS was instigating a new statue project. The proposal was for a group of 3 statues of women connected to our own history but also who have made a great impact on the history of our country. These are Princess Nest, Isabel de Clare and Margaret Beaufort. She told Council that the History Society would be funding the initial research leading to the maquette stage but would like Council's support in the project. The proposed site (which was suggested by the Town Clerk) would be on the land next to the footpath leading up the town, close to The Carvery restaurant. The siting of statues here would draw visitors' attention to this way into the town, in line proposals. It would also lead to a 'circular trail' from the Town Hall down to the Millpond (dragon fountain – should the LUF funding become available). Henry VII on the Millpond Bridge, around the base of Pembroke Castle to William Marshal, across to the Commons and back up to town via the 3 ladies. Councillor Asman stressed the importance of confirming the site at the outset, having learnt from the William Marshal experience, and she would like Council's support therefore in applying to Pembrokeshire County Council for

permission as this land belongs to them. She would also like to put forward the building of the plinths as a suitable project to be made by the South Quay contractors, Scott. Council unanimously agreed to support the project.

138. TO DISCUSS GOING FORWARD WITH THE REGENERATION COMMITTEE (COUNCILLOR ASMAN)

Councillor Asman proposed that a date is set for the re-formation of the Regeneration Committee which was agreed over 6 months ago. December being such a busy month, it was proposed to discuss further at the January meeting of Pembroke Town Council when a date could be agreed.

..... **Mayor**

