

TO: ALL MEMBERS OF COUNCIL

YOU ARE HERBY SUMMONED TO ATTEND THE ORDINARY MEETING OF PEMBROKE TOWN COUNCIL TO BE HELD AT PEMBROKE TOWN HALL ON:

**THURSDAY 4th SEPTEMBER 2025 AT 6:30PM**

**Members of the public are welcome to attend the meeting of Pembroke Town Council at the Council Chamber, Town Hall, Pembroke or can also join the meeting by Hybrid by contacting the Town Clerk at** [**enquiries@pembroketowncouncil.co.uk**](mailto:enquiries@pembroketowncouncil.co.uk)

**(48 hours prior to the meeting)**

FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS:

**1. APOLOGIES FOR ABSENCE / DECLARATIONS OF INTEREST**

**2. TO SIGN AND CONFIRM THE ORDINARY MINUTES OF THE MEETING ON 10TH JULY & THE EXTRA ORDINARY MEETING OF THE 29TH JULY 2025.**

**3. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC**

**4. MATTERS ARISING FROM THE MINUTES (for information only)**

1. Update from River Rally
2. Quotation for removal of Gym Equipment Commons
3. Update from meeting with Taylor Trueman, ASB Youth Worker, Pembrokeshire County Council.
4. Update from Horse Fayre, Monkton
5. Green Play Park Gate
6. Update from Regeneration Meeting on 16th July (Minutes attached)
7. Visit from NRW representative for October meeting
8. Update on Statue project

**5. PLANNING APPLICATIONS RECEIVED**

**25/0355/PA**

**Proposal:** Construction and operation of a micro energy storage project

**Site Address:** Land in between Castle Quarry and Haven Court, Pembroke, SA71 4JB

**25/0387/PA**

**Proposal:** Single Storey Side Extension

**Site Address:** 7 Hoyland Drive, Pembroke, SA71 4BG

**25/0353/PA**

**Proposal:** Construction and operation of a micro energy storage project

**Site Address:** Verge at Monkton, Nr Monkton Swifts Football Club, Pembroke, SA71 4LP

**25/0279/LB**

**Proposal:** Replace windows to upstairs of front and rear

**Site Address**: Dragon Alley, 63 Main Street, Pembroke, SA71 4DA

**25/0401/PA**

**Proposal**: Alterations and extension to driveway

**Site Address:** 13 Castle View, Pembroke, SA71 4PA

**6. PLANNING APPLICATIONS DETERMINED**

**7. LICENSING**

**None received**

**8. TO CONSIDER THE LIST OF ACCOUNTS FOR PAYMENT**

**9. AGENDA ITEMS**

1. To review & Approve the Environmental Policy, Wellbeing of Future Generations (Wales) Act 2015, Equal Opportunities Policy, Training & Development Policy to include safeguarding and IT Policy
2. To Consider and approve the Audit Completion for 2024/2025 (If returned)
3. To consider applications for Financial Assistance (Town Clerk)
4. To review and approve the Quarterly Budget review including Minutes from the Finance meeting of 26.08.25 (Town Clerk)
5. Welsh Guards Visit 2027 (Councillor Brinn)
6. To re-instate August Meeting (Councillor Evans)
7. To discuss terms and conditions for applying for Mayoral Roles (Councillor Evans)
8. To discuss how information is received for licensing applications (Councillors Evans)
9. New builds North/Mill Pond wildlife corridor (Councillor Blackburn)
10. Main Hall lay out, Town Hall (Councillor Blackburn)
11. South Quay Development (Councillor Blackburn)

I HEREBY SUMMON YOU TO ATTEND SUCH MEETING ON THE DAY AND AT THE TIME AND PLACE AFORESAID.

**Suzie Thomas DATED:** 28th August 2025

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**(Town Clerk)**